

MINUTES OF THE DECEMBER 11, 2021  
REGULAR MEEING OF THE TWSD BOARD OF DIRECTORS

Attending the meeting were Chairman Richard McMullen, Vice Chairman Timothy Mahoney, Treasurer Kelly Clark, Secretary Linda Martin, and Director Lillian Devine.

Saluting of the flags was accomplished.

Approval of the Agenda. Director Devine moved to approve the agenda as written, and Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

General Manager's Report. The General Manager gave his report.

1. In November we sold about 1.1 million gallons of water, 4.1 million gallons of water was produced; that's about a 75% loss.
2. Our filtration plant is not currently working, but we do have the part now for the compressor. Things hopefully will be fixed first of next week. The Springs are doing the same, putting out about 180gpm to 200 gpm.
3. Our Level 4 Operator, Ray Ramos, has request the NMED schedule our Sanitary Survey. We don't have an exact date yet, but it will probably be next year before they get to our system.
4. There are currently about 18 meters paid for and waiting to be installed, and though we have just finished a line extension, there is a backlog of about eleven line extension estimates to do.
5. We have rented a skid loader and are in the process of cleaning up behind the District Barn.
6. Most of the month our road (and maintenance) workers were all pulled in to help with water problems and meter installations. Roads are currently not working on a schedule for grading. Call the office and put in a work order if your road has a especially bad or dangerous problem.

Audience member Michael Gonzalez asked about inspection of the alarm system. The GM stated that he is looking into it. Audience member Noreen Gonzalez asked about the audit. The GM replied that the State has not released it yet. Audience member Terri Borzoni stated that the office should be open on Fridays and that the new Board will need a place to work. The GM stated that he will look into preparing the small conference for them. There was some discussion.

**Treasurer Report.** Director Clark read the bank balances.

F&S, \$260,076.32; Short Lived, \$161,738.30; Standby, \$29,694.80; Operations, \$53,745.31; Water Asset Management Restricted Reserves, \$82,607.57 (Transferred \$5,230.44 from Past due Standby); Reserve, \$7,756.00; USDA Loan, \$853.52.

**Committee Reports.**

A Recreation Committee is currently being formed.

Budget committee. Chair of the committee, Noreen Gonzalez stated that they had a meeting on 11/18. They looked at the pie chart from the GM and it was a good overview. She stated that they are concerned with the wages. She stated that the minimum wage will be going up and that will affect the

lifeguards. She recommended no concessions at the pool and that there should be background checks on the lifeguards. An accounting practice should be established for the pool. The pool rental charges should be added to the website. The next meeting will be 12/16.

Water Advisory Committee. Chair of the committee Arden Schug stated that they will be conducting a field test on Monday to test for areas with leaks. They want to pin it down and isolate areas. He stated that it will be a fairly long process. He stated that the engineers will be here on Tuesday. There was some discussion.

By-Laws, Office Policies and Procedures, and Employee Handbook Committee. Chairman McMullen stated that he and Noreen were currently the only ones on the committee, and they are working on setting up a meeting.

### **Old Business.**

Discuss/Approve changes in priorities for water system improvement funds. There was nothing new to discuss. This item will be dropped from the agenda for now.

Discuss and begin to plan a path forward to deal with high water losses to the TWSD water distribution system. Chairman McMullen stated that he was working on getting some infrastructure funds. Audience member Michael Gonzalez said we need to set a goal of only 10-15% water loss and using work orders to populate map for leaks. There was much discussion.

Review and discuss current and historical (past 5 years) accounting line item 44052 R&M Water Distribution System. Mr. Gonzalez stated that we don't have to have this on the agenda anymore. The GM stated that he will work on separating 44052 into smaller categories. Chairman McMullen stated that this item will be combined with the previous agenda item.

Discuss/Approve auction sales/other sales. Director Mahoney stated that he has been in touch with the L&J auction person who will possibly come up and look at the items before the end of the year. The auctions will probably not take place until April/May. Director Mahoney will prepare a list of the items and their locations.

### **New Business.**

Approve Minutes of the December 7, 2021, Regular Meeting. Director Martin moved to approve the minutes as written and dispense with the reading. Director Devine seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

Set Agenda for January 4, 2022. Director Martin read the items.

### **Directors Remarks.**

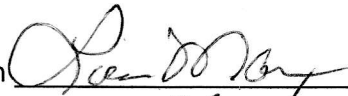
Director Martin thanked all for coming and wished everyone a Merry Christmas and Happy New Year.

Audience member Jules Neal asked for an update on purchasing a Skid Loader. The GM replied that he was working on it.

Director Martin moved to adjourn the meeting and Director Clark seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the meeting was adjourned.

Minutes approved January 4, 2022.

Secretary Linda Martin



Chairman Richard McMullen

