

# **MINUTES OF THE MARCH 23, 2019 REGULAR SESSION MEETING**

## **OF THE TWSD BOARD OF DIRECTORS**

Attending the meeting were Chairman Richard McMullen, Vice Chairman Clark Clement, Treasurer Michael Gonzalez and Director Tash Robb. Director Joe Mainello was absent. There being a quorum present, the meeting was called to order by Chairman Richard McMullen at approximately 10:00 AM.

Saluting of the flags was accomplished.

**Approval of Agenda:** Treasurer Michael Gonzalez moved to approve the agenda as written. Vice Chairman Clark Clement seconded. There being no discussion, the vote was called. Chairman Richard McMullen, Vice Chairman Clark Clement, Treasurer Michael Gonzalez and Director Tash Robb voted aye. The motion passed.

### **Old Business.**

**General Manager's Report** General Manager Ronald Wyatt, gave report.

The flow from the golf course well is 49 gallons a minute. The filtration system is 60 gallons per minute. There are 2 sources of water going into the tank for water services.

New pipe for the well will be delivered and installed in 7-10 days.

There was a major blowout on Surcingle and Hunter. This morning there was also another blowout on Sacramento and Pawhuska.

There is a special code number that should be stamped on every piece of pipe. The last load the drilling company brought up did not have a stamp on it, so it was refused. It has to have NFS61 stamped on the pipe.

We received a grant for \$450,000.00 for a 1 million gallon storage tank.

We are still waiting for the capital outlay grant for \$500,000.00 to start replacing the water pipe.

The County quoted us \$15,000.00 to repair the pavement patch on Sacramento. Chairman Richard McMullen asked what is the solution to this? GM replied, we can use cold patch which would cost approximately \$800.00 - \$900.00.

### **Questions for the GM**

Vice Chairman Clark Clement stated they are being real careful on making sure the lead content in the pipe remains low.

Director Tash Robb asked why are we looking at a new drilling company? GM responded that the old company did not have pipe up to standards.

Vice Chairman Clark Clement stated that since they received a verbal approval, they turned the Springs on as a source of water.

Chairman Richard McMullen stated that we received an new invoice from the new drilling company, Statewide Drilling, for \$25,082.94. Will we get a refund from the previous drilling company? GM responded, yes we should.

Audience member Harvey English stated that since the company we had during our last outage used substandard pipe that was no good, can we sue them? GM replied yes, if they do not refund the money. English asked if it is just a coincidence that every time the power goes out, there is a water failure? Has there been an After Action Review done on this? Chairman Richard McMullen stated yes, it is just a coincidence. The generator at the plant does kick in when the powers goes out.

Director Tash Robb stated that they need some kind of system to alert the elderly that are not mobile and not on social media when there is a water outage or boil notice. GM asked if anyone has an idea where we can set the bottled water so that it would be convenient for the community. Joe Bob Shields replied, the fire station would be perfect. Audience member Tony McWilliams stated the fire station would also have to be manned. Audience member Neenah Kearns stated the Bar and Connie's are open almost every day, they would be good places. Chairman Richard McMullen replied that he felt there should be a storage shed located at these locations to store this water. The post office would also be a good location.

**Treasurer's Report.** Reconciled bank balances as of February 28, 2019: Checking Account \$65,409.64; Water Standby Savings Account \$92,670.79; Water Restricted Reserve Account \$34,964.60; Facilities and Services Savings Account \$121,737.73; USDA Debt Service Savings Account \$4,970.80; USDA Short Term Assed Repl Savings Account \$84,662.49; USDA Construction Loan Account \$849.12.

#### **Committee Reports.**

**Budget Committee:** Treasurer Michael Gonzalez stated they recently received results from the State Audit that was performed, there was only one finding that needed corrected. It was an accounting issue. The 2% rate increase has been approved by the Board and the advisories are going to be sent to the customers.

The next budget meeting will be April 10 at 1:00 p.m. at the Lodge.

The last meeting was March 6<sup>th</sup>, they discussed approving the upgrade of UB Pro to UB Max; the budget for 2019, profit and loss, and depreciation.

**Inspection Committee:** Vice Chairman Clark Clement stated they are still waiting on getting the estimates on the concrete repair.

#### **New Business.**



**Approve March 12, 2019 Work Session Meeting Minutes.** Treasurer Michael Gonzalez moved to approve the minutes as written and dispense with the reading. Director Tash Robb seconded. Chairman Richard McMullen, Vice Chairman Clark Clement, Treasurer Michael Gonzalez and Director Tash Robb voted aye. The motion passed.

**Approve March 18, 2019 Emergency Session Meeting Minutes.** Treasurer Michael Gonzalez moved to approve the minutes as written and dispense with the reading. Vice Chairman Clark Clement seconded. Chairman Richard McMullen, Vice Chairman Clark Clement, Treasurer Michael Gonzalez and Director Tash Robb voted aye. The motion passed.

**Discuss/Approve Purchasing Paint for Swimming Pool.** Audience member Johnny Sherman stated they are looking at painting the bottom of the swimming pool, it has not been done in 10 years. It will take 25 gallons of primer and 25 gallons of paint, it will cost approximately \$3,850.00. Johnny will be doing the painting herself. Chairman Richard McMullen made a motion to approve up to \$4,000.00 for the paint and patch items needed for the pool. Director Tash Robb seconded. Chairman Richard McMullen, Vice Chairman Clark Clement, Treasurer Michael Gonzalez and Director Tash Robb voted aye. The motion passed.

**Discuss/Approve Upgrade of UB Pro to UB Max.** Chairman Richard McMullen stated this is a very good idea, but we need more options available to choose from. This would make all office equipment consolidated into a server. The billing system will work with the current system.

Treasurer Michael Gonzalez stated the UB Pro is what we are currently using as a billing system, the same software company offers an upgrade to UB Max. The upgrade will have the capacity to take electronic payments. This system will also handle a work order system that the customer will be able to use. The upgrade costs is \$1,165.00 and \$475.00 for support cost a year. We currently pay \$375.00 a year for support.

Audience member Harvey English asked if the software requirements are usable on the current system or if all the computers would need upgraded. Treasurer Michael Gonzalez replied, the current system we are on will support it. The system can be backed up daily.

Audience member BF Adams asked if our current system has a backup power system? Treasurer Michael Gonzalez replied they are currently using a thumb drive system.

Director Tash Robb made a motion to upgrade the current system of UB Pro to UB Max. Treasurer Michael Gonzalez seconded. Chairman Richard McMullen, Vice Chairman Clark Clement, Treasurer Michael Gonzalez and Director Tash Robb voted aye. The motion passed.

**Discuss DTI Proposal for High Country Lounge Lease Agreement.** Vice Chairman Clark Clement is the coordinator for the Bar. He came up with an agreement that will be agreeable between both the Board and the Bar. Tony McWilliams, Vice President of Discover Timberon Inc. (DTI), stated they understand that the building they reside in is a liability, we are trying to be supportive to the community. They submitted a proposal to the Board, which is attached. This proposal still needs to be put into a lease

agreement, which would be renewed every 5 years. President Reinhart Sherman stated that in the long run, we will be able to cut down on utilities due to always being there.

Treasurer Michael Gonzalez asked if after \$2,500.00 in maintenance costs would it be the Board's responsibility? Tony McWilliams replied, this has not been discussed into detail. Treasurer Gonzalez asked what is the potential for legal issues would be with revenue sharing? We need to have our lawyer weigh in on this. What is the plans for the downstairs? Tony McWilliams stated nothing is written in stone, everyone has an idea for it. Reinhart Sherman stated if they decide to expand the bar, we would have to go through the Alcohol Board. Treasurer Gonzalez asked how firm they are on the \$250.00 a month. Sherman replied that with freeing up the utilities, he felt like the \$250.00 was very fair. Vice Chairman Clark Clement stated, we do not have the money from the District to do these repairs. Sherman stated that in five years we will be able to show how productive this will be, it will be a significant change.

Audience member BF Adams stated he has been here the longest, he has seen many ideas with uses of the Bar, and this is by far the best he has seen.

Audience member Doreen Gonzalez asked if they will be able to take electronic payments for the golf course? Neenah Kearns replied, yes we will be able to do this.

Director Tash Robb made a motion to move forward to the next stage in the final negotiations and the lease agreement for the Bar per legal review. Vice Chairman Clark Clement seconded. Chairman Richard McMullen, Vice Chairman Clark Clement, Treasurer Michael Gonzalez and Director Tash Robb voted aye. The motion passed.

**Discuss Installing Satellite GPS on TWSD vehicles.** Director Tash Robb stated that the initial cost would be approximately \$200.00 per vehicle, and \$200.00 to GPS Jessie, since he drives many vehicles. The cost per unit, per year for the tracking is \$250.00. We would be tracking approximately 6 vehicles. This is a way we can tell where the vehicles are, which will show where the leaks are occurring. This can also be an emergency feature and security as well.

GM asked with the GPS system in place, would the guys not have to carry a radio with them? Director Tash Robb replied, they would probably still want to carry the radios with them. Chairman Richard McMullen asked if there is a radio handset to combine these items? The item was tabled until further information is received.

**Discuss/Approve Level 4 Operative Contract.** Treasurer Michael Gonzalez stated that on page 3 of the contract it gives a list of cost of services; we will be saving at least \$500.00 a month. The contract term will be for 6 months.

Vice Chairman Clark Clement made a motion to approve the contract for the Level 4 Operative Contact as written. Director Tash Robb seconded. Chairman Richard McMullen, Vice Chairman Clark Clement, Treasurer Michael Gonzalez and Director Tash Robb voted aye. The motion passed.



**Discuss Proposal (sic) for Restaurant area from Debbie Terrell.** Chairman Richard McMullen stated the kitchen would need to become part of the proposal. They would also have to secure the location. GM stated that this area needs a lot of work to make it operational. An estimate to get this up to standard would cost the Board approximately \$3,000 - \$4,000.00. Treasurer Michael Gonzalez stated they need to start making these repairs in small increments. GM stated it would cost approximately \$300.00 - \$400.00 a month just to heat this area. The item was tabled until more information is received.

Audience member Ronnie Windham asked for repair of the golf course trail from TWSD. GM stated, we need to work through the water failure and then pick it up from there.

**Discuss/Approve Board Secretary Contract. (Board will convene in Closed session).**

Director Tash Robb made a motion to go into Closed Session to discuss the review of the Secretary's Contract. Treasurer Michael Gonzalez seconded. There being no discussion. Chairman Richard McMullen voted aye, Vice Chairman Clark Clement voted aye, Treasurer Michael Gonzalez voted aye, Director Tash Robb voted aye. The motion passed.

Director Tash Robb made a motion to return to the Regular Session Meeting from the Closed Session. Vice Chairman Clark Clement seconded. There being no discussion. Chairman Richard McMullen voted aye, Vice Chairman Clark Clement voted aye, Treasurer Michael Gonzalez voted aye, Director Tash Robb voted aye. The motion passed.

No decisions or motions were made in Closed Session meeting.

Treasurer Michael Gonzalez made a motion to present a contract of 1 year to the Board Secretary at an hourly rate of \$13.50. The Secretary accepted. Director Tash Robb seconded. Chairman Richard McMullen, Vice Chairman Clark Clement, Treasurer Michael Gonzalez and Director Tash Robb voted aye. The motion passed.

**Directors Remarks**

Director Tash Robb: we need to develop a list of the medically vulnerable and get water to them.

Treasurer Michael Gonzalez: failure to systems never occur in just 1's. The past few days I have been exposed to the quality of work and dedication from the office staff and field workers. I have seen how dedicated the employees are. We need to identify the areas that have the highest probability of leaks. We have a lot of improvements to made to the wells, all the connectors and pipes in between are at risk now. My job is to start looking for money to repair this distribution system. I would like to thank all the employees.

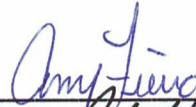
Vice Chairman Clark Clement: I want to thank everyone for showing up and participating in the meeting. This is what this meeting is for. I agree with the dedication of the employees. We do a lot of work behind the scenes. One of my biggest goals here is to repair the facilities and find ways to collect money. I appreciate the proposal from the Bar.

Chairman Richard McMullen: I want to thank everyone for attending, all comments are appreciated both negative and positive. Thank you.

Director Robb moved to adjourn the meeting and Treasurer Gonzalez seconded. Chairman Rick McMullen, Vice Chairman Clement, Treasurer Gonzalez and Director Tash Robb voted aye, and the meeting was adjourned.

**Minutes Approved April 16, 2019:**

Secretary Amy Fierro



Chairman Richard McMullen

