

MINUTES OF THE APRIL 17, 2021  
REGULAR MEETING OF THE TWSB BOARD OF DIRECTORS

Attending the meeting were Chairman Richard McMullen, Treasurer Kelly Clark, Secretary Linda Martin, and Director Lillian Devine. Vice Chairman Timothy Mahoney attended via telephone.

Saluting of the flags was accomplished.

Approval of the Agenda. Director Martin moved to approve the agenda as written, and Director Clark seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

General Manager's Report. The General Manager gave his report.

1. March's metered water sod was 721,925 gallons; water loss was 80%. The main well produced 2,027,000 gallons and the filtration plant produced 1,633,815 gallons. Carissa Springs has been averaging 150-200 gpm for the last three months.
2. Our NMED notices of violation has been cleared up.
3. Our engineers, BHI are making progress on projects under the 2 grants from the State.
4. We have applied for a Colonias grant to complete the Upper Carissa Spring Diversion Project. There are some problems with our application, and we may have to withdraw and try again next year.
5. We received a \$350,000 Capital Outlay funding for a new grader.
6. We currently have 10 pending meter installations and 6 requests for line extensions.
7. The property appraisals for the 20 lots we would like to sell are not yet completed.
8. A company is coming to aerate the Golf Course on April 30<sup>th</sup>.
9. The swimming pool is being readied.
10. We are still in the process of cleaning up behind the maintenance shop. A special thanks to Kim Roche for volunteering.
11. We have finished setting up a working inventory for frequently used water parts.

There was some road grader discussion. Audience member Noreen Gonzalez inquired about the number of leaks. The GM replied that there were twice as many in April. She asked about the potholes on Sacramento. The GM replied that he was having trouble finding cold patch, but we maybe able to obtain some material from David McCall.

**Treasurer Report.** Director Clark read the bank balances as of March 31, 2021. F&S, \$266,724.92; Short Lived, \$143,122.35; Standby, \$176,102.09; Operations, \$51,866.62; Restricted Reserve, \$66,479.54 (\$2,515.20 transferred from SB past due); Reserve, \$7,080.80; USDA Loan, \$853.13.

Audience member Noreen Gonzalez suggested that Director Clark contact the Otero Treasurer concerning what is on their budget to help us with trash and roads. Director Clark stated that she would do that. Ms. Gonzalez asked about the P&L. The GM said he had YTD, but he could forward her the monthly.

Committee Reports. None. The committees are on hold for now.

### **Old Business.**

Discuss/Approve DTI Lease. The GM stated that he was still working on it. Director Devine moved to table this item and Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve Advice Notice (changes to Water Rules). The GM stated that he is still working on this. Director Devine moved to table this item and Director Clark seconded. Chairman McMullen, Directors Mahoney, Clark, and Devine voted aye, and the motion passed.

### **New Business.**

Approve Minutes of the April 6, 2021 Regular Meeting. Director Martin moved to approve the minutes as written and dispense with the reading. Director Devine seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve Resolution 2021-16 Financial Report for 3<sup>rd</sup> Quarter to USDA. Director Martin moved to approve the resolution and Director Devine seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve Resolution 2021-17 Financial Report for 3<sup>rd</sup> Quarter to Finance Administration. Director Martin moved to approve the resolution and Director Devine seconded. Chairman McMullen, Directors Mahoney, Clark, Marti, Devine voted aye, and the motion passed.

Discuss Stephens Western Properties. Audience member Noreen Gonzalez pointed out that this item did not appear on the website posted agenda. This item was therefore not discussed.

Approve salary increase for General Manager (after closed session) and any legal matters. Again, it was pointed out that "legal matters" did not appear on the website posted agenda. This item will not be discussed.

Director Devine moved to go into closed session to discuss General Manager's annual evaluation and Director Martin seconded. Director Martin voted aye; Director Devine voted aye; Director Mahoney voted aye; Director Kelly voted aye; Chairman McMullen voted aye.

Director Martin moved to come out of closed session and Director Devine seconded. Director Martin voted aye; Director Devine voted aye; Director Mahoney voted aye; Director Clark voted aye; Chairman McMullen voted aye.

Chairman McMullen stated that the only thing conducted in the closed session was the annual evaluation of the General Manager, Jesse Duckett.

Three salary increase proposals were presented: 5%, 10%, and 20%. Director Martin moved to approve a 10% salary increase for the General Manager and Director Clark seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

Audience member Noreen Gonzalez asked what the increase was, and Director Martin replied that the 10% was for \$2.26 increase per hour.

Set Agenda for May 4, 2021.

The secretary read the items.

#### **Directors Remarks.**

Director Martin stated that Jesse was doing a fine job.

Director Clark seconded.

Director Devine agreed.

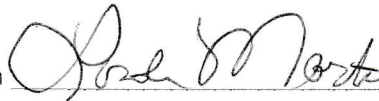
Director Mahoney stated that he has seen what the GM has done and believes he is doing an awesome job.

Chairman McMullen concurred with everyone else.

Director Martin moved to adjourn the meeting and Director Devine seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the meeting was adjourned.

Minutes approved May 4, 2021.

Secretary Linda Martin



Vice Chairman Timothy Mahoney

