

MINUTES OF THE MARCH 20, 2021  
REGULAR MEETING OF THE TWSD BOARD OF DIRECTORS

Attending the meeting were Chairman Richard McMullen, Vice Chairman Timothy Mahoney, Secretary Linda Martin, and Director Lillian Devine. Treasurer Kelly Clark was absent.

Saluting of the flags was accomplished.

Approval of the Agenda. Director Devine moved to approve the agenda as written and Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Martin, and Devine voted aye, and the motion passed.

General Manager's Report. The General Manager gave his report.

1. Last month's water volume was 832,568 gallons, that is down from last month. Water loss was approximately 75.85%. The main well produced 2,207,000 gallons and the filtration plant produced 1,242,826 gallons. Carissa Springs flow dropped to approximately 150 gpm.
2. NMED issued two violations concerning the Filtration Plant and our contracted Level 4 Operator localized with DWB. Our operator and DWB are trying to work this out. This in no way effects the quality of the water.
3. Our BHI engineers are making progress on the 2 grants from the state. The primary project is tying the GC well into the transmission line. The secondary project is the Carissa Spring reservoir.
4. We are applying for a Colonias grant for the Upper Carissa Spring Diversion Project.
5. We have approximately 7 pending meter installations and 4 requests for line extensions.
6. The property appraisal for 20 lots is almost completed.
7. Our insurance premium has increased. We have asked for a month extension to find a better market.
8. Tony McWilliams has provided us with the contact information for an aeration company to aerate the GC.
9. We have requested the county to provide \$15,000.00 to supplement our trash collection costs. Two trash bins have been filled and removed from the Maintenance Shop. A special thanks to Kim Roche and his equipment.
10. Road grading and repair is underway.
11. We are receiving applications for a handyman.
12. We have finished setting up a working inventory for frequently used water part.
13. The moratorium on water disconnects is about to end.

Audience member Noreen Gonzalez asked how many active water meters there are. The GM replied over 500, but he will look into the exact amount. She asked about backup gas generators for water operations because of what recently took place in Texas. The GM replied, yes, we have sufficient gas, but explained if we have leaks, we could lose water. She asked if we received refund for water conservation fees. The GM replied not yet. She asked if meters installed were the new ones. The GM replied that we do not have the funds to buy the new ones; we will get the new ones when we have

funds. She asked if the GC and Pool were on budget. The GM replied that we are not over budget on anything. There was some discussion.

**Treasurer Report.** Director Martin read the bank balances as of February 28, 2021. F&S, \$261,400.59; Short Lived, \$140,794.31; Standby, \$124,578.30; Operations, \$69,448.71; Restricted Reserve, \$63,448.71 (\$1,410.96 transferred from SB past due); Reserve, \$6,996.40; USDA Loan, \$1,696.92.

Committee Reports. None. The committees are on hold for now.

#### **Old Business.**

Discuss/Approve Updated Facilities Rental Agreement Forms. Chairman McMullen proposed that Director Martin and employee Nan Thorell prepare and update agreement for the board to review. Director Mahoney seconded and received all ayes except Director Martin who voted nay. Director Devine moved to table this item and Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Martin, and Devine voted aye, and the motion passed.

Discuss transferring funds to Restricted Reserves. The GM explained. There was some discussion about increasing the percentage from past due standby fees to Restricted Reserves. Director Devine moved to table this item until June and Director Mahoney seconded. There was some discussion. Chairman McMullen, Directors Mahoney, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve DTI Lease. The GM explained that there does not seem to be a problem in them including the Tennis Court in their insurance. Director Devine moved to table this item until April and Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve Advice Notice (changes to Water Rules). The GM stated that he is still working on this. He would like to increase the charge for water installation and institute a 2% water increase. Chairman McMullen suggested the GM put together the changes and forward them to Mr. Albright for his input. Director Devine moved to table this item until April and Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Martin, and Devine voted aye, and the motion passed.

Set Policy for notifying customers effected by line extensions. The GM explained that no action is needed because the office already does this and the policy has been in place.

#### **New Business.**

Approve Minutes of the March 2, 2021 Regular Meeting. Director Martin moved to approve the minutes as written and dispense with the reading. Director Devine seconded. Chairman McMullen, Directors Mahoney, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve Colonias Resolution. The GM read the resolution. Director Devine moved to approve the resolution and Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Martin, and Devine voted aye, and the motion passed.

Set Agenda for April 6, 2021.

The secretary read the items.

**Directors Remarks.**

Director Devine said have a nice day.

Director Mahoney said all is good.

Director Martin thanked Noreen for the input.

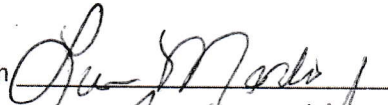
Audience member Noreen Gonzalez asked about the county grading/paving roads. The Chairman said he had not received a commitment from them. She asked about insurance coverage. The GM will check. She asked about a recycling bin. The GM will check.

Chairman McMullen thanked Noreen for comments/input. He stated the board is doing a good job.

Director Devine moved to adjourn the meeting and Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Martin, and Devine voted aye, and the meeting was adjourned.

Minutes approved April 6, 2021.

Secretary Linda Martin



Chairman Richard McMullen

