

**REGULAR MEETING MINUTES**  
**Board of Directors of Timberon Water and Sanitation District**  
**Monday October 3, 2022 6 p.m.**  
**Timberon Community Center, "Lodge"**  
**1 Bobwhite Circle, Timberon, NM 88350**

**Invocation and Pledge of Allegiance**

**Salute to the New Mexico Flag** "I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

**Roll Call** Chairman Michael Gonzalez, Vice Chairman Jules Neal, Treasurer Terri Borzoni, Director Tod Barker, Director Mark Harding and Secretary Sharon Vails all present.

**Approval of Agenda** Vice Chairman motions to approve the agenda, Director Barker seconds the motion, the Chairman called for a vote, Vice Chairman voted yes, the Treasurer voted yes, Director Barker voted yes, Director Harding voted yes, the Chairman voted yes and the motion to approve the agenda was passed.

**General Manager's Report**

4 new meters installed, 4 pending.

3 roads filled and graded, but the graded blew 3 tires, down for repair til Wednesday.

Monthly well reading total outflow 4,646,000 gallon, 1, 947,000 sold 2.6 million gallon loss, that's 58.1% loss down 22% with the shutting down of tank #3

**Treasurer's Report**

Granite mountain Accounting came in and went thru quick books clearing up the accounting program.

Nan got the check scanning machine in and its up and running. Got rid of the debit card and we are using the credit card now, safer and more efficient and easier to track purchasing. Better accounting procedures.

We are finally getting an inventory building up.

**Committee Reports**

**Finance Committee** Meeting October 13, 1 p.m.

**Water Advisory Committee**

Arden Schug stated, we don't have a good handle on the water use from Tank #6 and Tank #3. We need to put a meter on it so that the information could be put into SKADA to track the amount of water going in each month to fill it to see water use/loss. The Sanitary Survey wants us to get our water loss down, but we need to figure out the area of the worst leakage and begin replacing lines there to cut down the loss.

**Road Advisory Committee** No information as of yet.

### **Recreation Advisory Committee**

The neighborhood watch and volunteers got together and began working on the playground equipment. The middle playground equipment was stripped and repainted. Thank you to all the volunteers in the neighborhood watch for the hard work that was done. Mary Glover Park is next project to be tackled. They will be redoing the benches and the tables at this point, Jack Ratley is seeking sponsorship to redo this park, looking for corporate sponsorship. Some questions that corporate will ask is the number of man hours needed for mowing and cleanup of the park, is TWSD going to provide some of the services?

### **New Business**

#### **1. Approve minutes from September 19, 2022, Regular Meeting.**

Director Barker motions to approve the minutes from September 19, 2022 regular meeting, the Vice Chairman seconds the motion, the Chairman called for a vote, Vice Chairman voted yes, the Treasurer voted yes, Director Barker voted yes, Director Harding voted yes, the Chairman voted yes and the motion to approve the minutes was passed.

#### **2. Discuss/Approve Resolution 2022/2023-003 authorizing a board member to conduct business transaction(s) for the Timberon Water and Sanitation District. This is for the disposition of selling the 308 shares of Principal Financial Group, Inc. Common Stock held in the name of Timberon Water and Sanitation Districts.**

*Note: The sale of this stock was approved in the June 01, 2021, Regular Board Meeting of the Timberon Water and Sanitation District. Director McMullen of moved to sell the stocks and Director Martin seconded. Vice Chairman Mahoney, Director McMullen, Clark, Martin and Devine voted aye, and the motion passed.*

Director Harding motions to Approve Resolution 2022/2023-003 authorizing a board member to conduct business transaction(s) for the Timberon Water and Sanitation District, the Vice Chairman seconds the motion, the Chairman called for a vote, Vice Chairman voted yes, the Treasurer voted yes, Director Barker voted yes, Director Harding voted yes, the Chairman voted yes and the motion to approve Resolution 2022/2023-003 passed.

#### **3. Discuss/Approve authorizing the Treasurer and add 1 additional Board Member to close the safe deposit box at First National Bank in the name of Timberon Water and Sanitation District.**

The Vice Chairman motions to authorize the treasurer and one additional board member, Director Harding, to inventory and empty the safe deposit box at First National Bank in the name of Timberon Water and Sanitation District, to create multiple copies to be stored in a fireproof safe; Director Barker seconded the motion. The Chairman called for a vote, Vice Chairman voted yes, the Treasurer voted yes,

Director Barker voted yes, Director Harding voted yes, the Chairman voted yes and the motion was passed.

**4. Discuss/Approve DTI's request to obtain a special dispenser's permits to serve alcohol for upcoming events.**

Director Harding motions to approve DTI's request to obtain a special dispenser's permits to serve alcohol for upcoming events, Vice Chairman seconds the motion, the Chairman called for a vote, Vice Chairman voted yes, the Treasurer voted yes, Director Barker voted yes, Director Harding voted yes, the Chairman voted yes and the motion was passed.

**5. Discuss/Approve implementing a water security deposit for new metered water accounts.**

The Vice Chairman motions to implement \$130 per account security deposit for new metered water accounts, Director Barker seconds the motion, the Chairman called for a vote, Vice Chairman voted yes, the Treasurer voted yes, Director Barker voted yes, Director Harding voted yes, the Chairman voted yes and the motion was passed.

**6. Discuss/Approve restoring a minimum gallon usage at no fee before charging a per gallon charge.**

The Treasurer motioned to approve restoring a minimum gallon usage at no fee before charging a per gallon charge, there was no second the agenda item died on the table.

**7. Discuss/Approve restoring a minimum gallon usage at no fee before charging a per thousand-gallon charge.**

Director Harding motions for a 4 tier system: 0- 1000 \$4.10 per thousand gallons, 1001-to 4000 gallons \$5.34 per thousand gallons 30%; 4001 to 10,000 gallons \$5.74 per thousand gallons 40%; 10,001 gallons > \$6.15 per thousand gallons, 50%. Director Barker seconds the motion, the Chairman called for a vote, Vice Chairman voted yes, the Treasurer voted yes, Director Barker voted yes, Director Harding voted yes, the Chairman voted yes and the motion was passed.

Director Harding motioned for a break, the Treasurer seconded the motion, the Chairman called for a vote, all voted Aye, motion for a 15 minute break was passed at 7:58 p.m. Meeting resumed at 8:13 p.m.

**8. Discuss/Approve increasing the monthly base rate on water bills. Currently the monthly base rate is \$50.98 per month plus tax.**

Director Harding motions to raise the base rate by 30% and meter off rate would be instituted at a rate of a \$20 a month fee, Director Barker seconded the motion, the Chairman called for a vote, Vice Chairman voted yes, the Treasurer voted no, Director Barker voted yes, Director Harding voted yes, the Chairman voted yes and the motion was passed.

**9. Discuss/Approve increasing the initial meter installation cost. Currently the meter installation fee is \$1,011.85.**

The Vice Chairman motions to increase the rate of meter install to \$1500 and if the cutting and replacement of asphalt is involved and additional charge will be added bringing the total to \$2500, Director Barker seconded the motion, the Chairman called for a vote, Vice Chairman voted yes, the Treasurer voted yes, Director Barker voted yes, Director Harding voted yes, the Chairman voted yes and the motion was passed.

**10. Discuss/Approve increasing current disconnect/reconnect fees. Currently these fees are \$50.00 for each.**

Director Barker motions to increase current disconnect/reconnect fees to \$75 with 72 hour advance notice, if less than 72 hours notice is given, then the fee will be \$100; the Vice Chairman seconds the motion, the Chairman called for a vote, Vice Chairman voted yes, the Treasurer voted yes, Director Barker voted yes, Director Harding voted yes, the Chairman voted yes and the motion was passed.

**11. Discuss/Approve increasing the insufficient fees for returned checks/debit or credit cards. Currently this fess is \$30.00.**

By unanimous consent that will be no change.

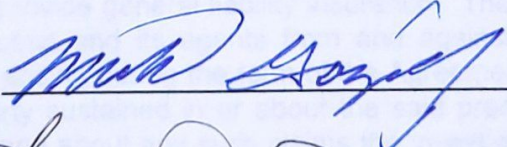
**12. Review and Approve/Decline Ten (10) Stand by liens totaling \$7,427.36.**

Tabled until next meeting.

**Directors Remarks**

The Vice Chairman motions to adjourn the meeting, the Treasurer seconds the motion. The Chairman called for a vote, all voted yes; the meeting was adjourned at 9:50 PM.

Approval of meeting minutes October 17, 2022.

Chairman Michael Gonzalez 

Secretary Sharon Vails 