

**REGULAR MEETING MINUTES**  
**Board of Directors of Timberon Water and Sanitation District**  
**Tuesday, October 24, 2023, at 4:00 P.M.**  
**Timberon Community Center, "Lodge"**  
**1 Bobwhite Circle, Timberon, NM 88350**

The meeting was called to order by Chairman David Cruey at 4:00 PM.

**Pledge of Allegiance**

**Salute to the New Mexico Flag "I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."**

**ROLL CALL**

Chairman David Cruey, Vice-Chair Mark Harding, Treasurer Terri Borzoni, Director Paul Hagemann and Director Jess Radle were all present.

**APPROVAL OF AGENDA**

Vice-Chair Harding made a motion to approve the agenda. Director Hagemann seconded. A vote was taken. All in favor, none opposed. The motion to approve the agenda passed.

**MANAGER'S REPORT**

Vice-Chair / General Manager Harding gave his report:

1. Well #2 Waterline Project update. New line construction and tie-ins are complete. The well water needs to be quality-tested, this will take about 45 days. SCADA system modifications have yet to be done. Clean-up and restoration of the construction route is being done this week. The project is about one month behind the original completion date.
2. Rehabilitation and restoration work on Carissa Springs intake is completed.
3. Pond levels at the Golf Course are going back up, about 6" per day.
4. Three new meter installations completed, two pending.
5. There were four line leaks repaired in the past two weeks. One leak is pending telephone line locates.
6. One meter box leak repaired.
7. Grading and filling of the roads was done on Damascus, Bagdad, Balkans and Wishita.
8. No update on the High Country Lounge deck replacement. The handrails have been shored up.
9. The Cost Of Service Study is moving forward. We've uploaded a huge amount of requested information to New-Gen. A motion is being filed with the PRC for an extension, due to the large amount of work needed to do the study.
10. We got a nice note from a customer on Winter, thanking us for the road work done, and letting us know that it looked the best ever this year.

**TREASURER'S REPORT**

Treasurer Borzoni gave her report on the bank balances:

Standby \$27,611.07. Loan asset \$166,803.45. 2<sup>nd</sup> Loan asset \$7,924.80. Operations \$58,403.99. USDA \$230.92. Restricted Reserve \$85,977.92. F&S \$102,771.48.

**OLD BUSINESS:**

**1. Discuss / Approve Regular Meeting Minutes from October 10, 2023**

Director Hagemann made a motion to approve the minutes. Director Radle seconded. A vote was taken. All in favor, none opposed. The motion to approve the minutes passed.

**NEW BUSINESS**

**1. Discuss / Approve / Disapprove a resolution that the F&S fees have transparency for every BOD meeting. Specifically: what money goes into the F&S account, where it comes from, where it goes out, and the account line item that it is used for. Also, the calculations of how the expenses are based.**

There was some discussion about how to go about submitting a report of the movement of F&S money. Chairman Cruey suggested a simple tally sheet. Vice-Chair Harding brought up some of the difficulties involved in having a single department do multiple jobs (water jobs vs F&S jobs), using the same equipment, the same personnel, and the same accounting system. Chairman Cruey volunteered to write up a simple tally sheet for the BOD Secretary to convert into a form to use for the F&S funds report. Vice-Chair Harding added an F&S related issue to the conversation, regarding the general consensus that the TWSD has been court-ordered by a judge, for this District to maintain the non water-related "Facilities" (roads, golf course, cemetery, swimming pool etc). Our attorneys have been unable to find any such court order in the 12<sup>th</sup> District Court. They did find a County Commission ruling that says that the District is to maintain these Facilities. The TWSD attorneys are still looking for that specific court order.

Director Radle made a motion that we approve a resolution for transparency and a form to be created for a monthly report, to show specifically what money goes into that account and what comes out of the account on a bi-weekly basis. Director Hagemann seconded the motion. A vote was taken. Director Hagemann voted yes, Director Radle voted yes, Vice Chair Harding voted no, Treasurer voted no. The tie vote was broken by Chairman Cruey who voted yes. The motion to pass the resolution for a F&S report passed.

**2. Discuss foreclosure procedure policy as advised by Rodey Law Firm.**

Vice-Chair Harding discussed the advice by the Rodey Law Firm on Foreclosure procedures after a lien is placed on a property. As the PRC has required us to actively collect on these past due Standby fees, Vice-Chair Harding will work with the billing clerk to incorporate the new foreclosure recommendations into the current TWSD policy.

**Public Question and Answer Session: Have a question and want an answer? Ask the Board.**

There were no questions from the public.

**DIRECTORS REMARKS**

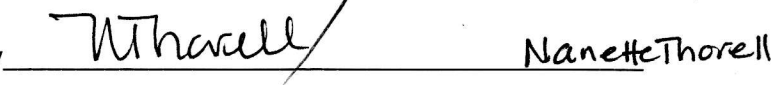
There were no directors remarks.

Director Hagemann made a motion to adjourn the meeting. Director Radle seconded. A vote was taken. All voted in favor, none opposed. The motion passed.

The meeting adjourned at 4:42 PM

Approved 11-14-23

Chairman  David W. Cruey

Secretary  Nanette Thorell

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