

**MINUTES OF THE JANUARY 18, 2014 REGULAR MEETING
OF THE TWSD BOARD OF DIRECTORS**

Attending the meeting were Acting Chairman Arden Schug and Directors Edward “Mike” Bovey and Richard “Dick” Dysart. Director Sally Watkins attended telephonically. There being a quorum present, the meeting was called to order by Acting Chairman Schug at 10:00 am.

Saluting of the flags was accomplished.

Approval of Agenda: Director Watkins moved to approve the agenda and Director Dysart seconded. There being no discussion, Acting Chairman Schug called for a vote. Directors Bovey, Dysart and Watkins voted aye. The motion passed.

Treasurer’s Report. Acting Chairman Schug read the bank balances.

Committee Reports.

Budget Committee. Director Dysart stated that the budget committee continues to work on the budget.

Water Rules Committee. Director Bovey stated that the water rules committee is still working on the rules so that we can reactivate the Water Rate Committee.

Manager’s Report. General Manager, Ronald Wyatt, gave his report (a copy of which is attached to these minutes). Road grading continues. USDA paperwork is ongoing; the final review is April 15th. There are still software problems with the filtration system. He is working on upgrade of water system. He attended colonias grant writing workshop yesterday. He stated that some public bodies from the north of the state are unhappy because they cannot get colonias grants. Acting Chairman Schug asked if the colonias grants are federal funds. The GM responded that they are federal funds and the public body has to be within ninety miles of the border to qualify for colonias funds. There was some discussion. The GM stated that board training for grants and asset management plan for all board members will be January 27th and 28th in Las Cruces. The GM stated that the board needs to discuss revenues. The tank 2 paperwork is ready. We are still waiting for the State Engineer approval of the two diversion points. There was some discussion.

Old Business.

Revised Resolution 2013/2014-006A, Annual Notice of Public Meetings. The secretary read the added verbiage allowing board members to participate in meetings via conference call. Director Bovey moved to approve the resolution with the changes read by the secretary and Director Dysart seconded. There was some discussion regarding the by-laws and if attending meetings via telephone was part of them. Acting Chairman Schug called for a vote. Directors Watkins, Bovey and Dysart voted aye and the resolution passed.

Authorize GM to purchase truck. Director Bovey moved to authorize the GM to purchase Ford F150 truck from Charmers Ford for \$25,815.00 and Director Dysart seconded. We received a FEMA refund of \$38,295. This truck and the previously approve 4WD side by side will be paid for out of the FEMA refund. Acting Chairman Schug called for a vote. Acting Chairman Schug and Directors Watkins, Bovey, and Dysart voted aye and the motion passed.

Fund transfers discussion and approval. Director Dysart as Chairman of the Budget Committee presented a proposal of fund transfers for the 3rd quarter. There was some discussion. The funds from F&S to checking can be done now. The funds from Standby to checking will have to wait until there are enough funds in Standby. The Standby bills will be sent out next week. Director Bovey moved to approve the recommendation from the Budget Committee to move funds. Director Dysart seconded. Acting Chairman Schug called for a vote. Directors Bovey, Watkins, and Dysart voted aye and the motion passed.

Discuss policy and procedures for the district. Marilyn Hatfield prepared a draft policy and procedures that she distributed to the board. She got the template from a website for non-profits. She asked the board members to make whatever changes they thought should be made and return the drafts to her for updating. There was some discussion.

New Business.

Approval of the January 14, 2014 work session meeting minutes. Director Bovey moved to approve the minutes as written and dispense with the reading. Director Dysart seconded. Acting Chairman Schug, Directors Watkins, Bovey, and Dysart voted aye and the minutes were approved.

Authorize board members to attend NMWWA workshop. Director Dysart moved for board members, water operators, and manager to attend the training. Director Bovey seconded. This was previously discussed during the General Manager's report. Acting Chairman Schug called for a vote. Directors Watkins, Bovey, and Dysart voted aye and the motion passed.

Discuss possible change of Grant Attorney. The General Manager explained that Josh Smith was leaving his current firm and the board has to decide either to stay with the current firm or move with Mr. Smith to the new firm. Director Bovey moved to retain Josh Smith for grants and Director Dysart seconded. There was some discussion about Mr. Smith being familiar with our grants. Acting Chairman Schug called for a vote. Directors Watkins, Bovey, and Dysart voted aye and the motion passed.

Election Results. The secretary read the results. There were a total of twenty-eight voters. Marilyn Hatfield received 28 votes, Edward Bovey received 26 votes, and Sally Watkins received 24 votes. Director Dysart moved to accept the election results and Director Bovey seconded. Directors Watkins, Bovey, and Dysart voted aye and the results were accepted.

Administer Oath of Office to newly elected board members. Acting Chairman Schug administered the oath of office to Marilyn Hatfield, Edward Bovey, and Sally Watkins.

Acting Chairman Schug thanked Director Dysart for stepping in to fill the vacant director's position and said that he would miss him.

Directors' remarks.

Director Watkins thanked the audience for attending and congratulated her fellow board members.

Director Bovey congratulated Marilyn and Sally. He thanked all for voting.

Director Dysart thanked the audience for attending. He thanked the old and new board members. He stated that they haven't gotten rid of him because he is still on the budget committee and hopes that he contributed positively for his time as a board member.

The General Manager thanked Dick for stepping in at a time of need. He clarified the payback on the colonias grant. There was some discussion concerning water rates to pay back the loan.

Acting Chairman Schug opened the meeting to the audience.

Audience member, B.F. Adams asked if the word "sanitation" had to be in our name. Acting Chairman Schug replied, yes, because we are organized under New Mexico state statute as a water and sanitation district.

Audience member, B.F. Adams asked how long the lawsuit payback was. Acting Chairman Schug stated that it was two years.

Acting Chairman Schug entertained a motion to adjourn. Director Bovey moved to adjourn and Director Dysart seconded. Directors Watkins, Bovey, and Dysart voted aye and the meeting was adjourned.

Minutes Approved February 4, 2014:

Secretary Linda Martin_____

Chairman Joseph Mainello_____