

REGULAR MEETING MINUTES

Board of Directors of Timberon Water and Sanitation District

January 10, 2023 4 p.m.

Timberon Community Center, "Lodge"

1 Bobwhite Circle, Timberon, NM 88350

Invocation and Pledge of Allegiance

Salute to the New Mexico Flag "I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

ROLL CALL Chairman Michael Gonzalez, Treasurer Terri Borzoni, Director Harding and Secretary Sharon Vails present; Vice Chairman Jules Neal and Director Tod Barker absent.

APPROVAL OF AGENDA Director Harding motioned to approve the agenda, the Treasurer seconded the motion, the Chairman called for a vote. The Chairman voted yes, the Treasurer voted yes, Director Harding voted yes and the motion to approve the agenda passed.

GENERAL MANAGERS REPORT As of December 31, 2022 there were 570 active meters. End of month showed an 84% water loss due in part to broken lines resulting in major water leaks. Unfortunately, some of the leaks were difficult to locate resulting in water leaking for up to 3 days.

The new compressor that was authorized at the Emergency Meeting on January 3, 2023 was purchased and is due to arrive Thursday Jan 12th. This compressor has a 3-4 year warranty, and all is set to install as soon as it arrives.

The Fishbowl inventory computer program has been purchased and should be up and running by end of month, this will satisfy an audit issue regarding inventory control.

Grant for the purchase of the backhoe approved and using state purchasing has been purchased. This backhoe comes with extra parts and a 5 year warranty.

A question from the audience: who authorized the first inadequate temporary compressor? The first one was bought by Ronnie Wyatt and Ray Ramos in 2017; the second temporary compressor was purchased in 2021 by Ray Ramos and Jessie Duckett. After the 2 temporary compressors were used no one followed up to purchase the correct compressor, which has brought us to the present situation of inadequate equipment resulting in failure of the treatment plant.

The district is now approved for Lihwap.

TREASURERS REPORT Nothing to report this meeting.

COMMITTEES

Finance Committee

Met January 6th at 1 p.m. The agenda was Review first Quarter reports

Review aged reports for December, 2022.

Review trash revenue compared to expenses.

All figures are an addendum to this report.

NEW BUSINESS

1. Approve Regular Meeting Minutes from December 19, 2022.

Director Harding motioned to approve the Meeting Minutes from December 19, 2022, the Treasurer seconded the motion, the Chairman called for a vote. The Chairman voted yes, the Treasurer voted yes, Director Harding voted yes and the motion to approve the minutes passed.

2. Approve Emergency Meeting Minutes from January 3, 2023

Director Harding motioned to approve the Meeting Minutes from January 3, 2023, the Treasurer seconded the motion, the Chairman called for a vote. The Chairman voted yes, the Treasurer voted yes, Director Harding voted yes and the motion to approve the minutes passed.

3. Discuss/Approve the RFP process for engineering services contract is complete and Bohannon Huston Engineering, Inc. was the only company that answered the "Request for Proposals" in the affirmative. The board will need to complete the RFP process by selecting a firm for engineering services.

Director Harding motioned to approve the RFP process for engineering services contract with Bohannon Huston, the Treasurer seconded the motion, the Chairman called for a vote. The Chairman voted yes, the Treasurer voted yes, Director Harding voted yes and the motion to approve the RFP process for engineering services contract with Bohannon Huston was passed.

4. Discuss/Approve/Decline 20 Standby liens in the amount of \$16,868.65.

Director Harding motioned to approve the 20 Standby liens in the amount of \$16,868.65, the Treasurer seconded the motion, the Chairman called for a vote. The Chairman voted yes, the Treasurer voted yes, Director Harding voted yes and the motion to approve the liens passed.

5. Discuss/Approve authorizing the Interim General Manager to hire a Laborer/Water Operator Trainee.

Director Harding motioned to approve the Interim General Manager to hire a Laborer/Water Operator Trainee, the Treasurer seconded the motion, the Chairman called for a vote. The Chairman voted yes, the Treasurer voted yes, Director Harding voted yes and the motion to approve the authorization of the Interim General Manager to hire a Laborer/Water Operator Trainee passed.

6. Discuss/Approve the position(s) of hiring a General Manger under the current system, with/or an Office Manager and/or Operational Manager. (This could possibly be two positions or one position).

Unanimous consent to carry this item forward to the next meeting. The other board members don't want to make a decision without a full board weighing in.

Question from the audience: How does the security deposit on water work.

Answer: the deposits only apply to new accounts.

Directors Remarks

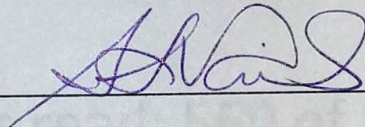
Thank you to all.

Minutes approved January 24, 2023

Michael Gonzalez, Chairman



Sharon Vails, Secretary



Aged report totals:

Water	Current	Over 30	Over 60	Over 90	Balance
Totals(185):	\$10,784.05	\$4,441.40	\$3,032.63	\$21,769.64	\$40,027.72
	Subtract current billing of \$10,784.05 leaves a balance of <u>\$29,243.67</u>				
Standby					
Totals(3947)	\$	\$	\$	\$	\$796,613.45
F&S					
Totals(3340)	\$	\$	\$	\$	\$1,076,305.72

Water meters read: 560 of 850

Water meters active: 560

Water meters inactive: 290

Water revenue: \$40,983.55

Standby revenue: \$5,308.84

F & S revenue: \$5,572.79

Total Revenue without property taxes:

\$51,765.18

Timberon Water and Sanitation District Trash Expenses

Current customers 550 x \$11.00 = \$6,050.00 monthly.

\$6,050.00 x 12 = \$72,600.00 yearly.

The district receives \$15,000.00 yearly from Otero County.

\$72,600.00 – Revenue from district.
+\$15,000.00 – Revenue from Otero County.

\$87,600.00 – Total revenue collected for trash expense.

Monthly expense from Southern Disposal:

July – 2022	\$6,078.05
August – 2022	\$7,813.89
September – 2022	\$6,799.29
October – 2022	\$8,590.67
November – 2022	<u>\$6,656.78</u>

Total YTD: \$35,938.68

Estimate for 2022/2023: \$85,277.36

Otero County has paid \$3,750.00 for the first quarter.