

MINUTES OF THE MARCH 2, 2021
REGULAR MEETING OF THE TWSD BOARD OF DIRECTORS

Attending the meeting were Chairman Richard McMullen, Treasurer Kelly Clark, Secretary Linda Martin, and Director Lillian Devine. Vice Chairman Timothy Mahoney attended via teleconference.

Saluting of the flags was accomplished.

Approval of the Agenda. Director Devine moved to approve the agenda as written and Director Martin seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

General Manager's Report. The General Manager gave his report.

1. Water loss was approximately 75.85% in January. The main produced 36%. Carissa Springs flow was approximately 150 gpm.
2. Two thirty-yard dumpsters have been ordered for the Maintenance Shop. There was some discussion.

Chairman McMullen asked about the status of the insurance policies. The GM replied that everything looks in order. We have to update the drivers list.

Chairman McMullen asked for the status of application for funds from the County. The GM replied that he has not heard from the yet.

Audience member Arden Schug asked when the water projects will begin. The GM replied that he had to talk to the engineers.

There was some discussion.

Treasurer Report. Director Clark read the bank balances as of February 28, 2021. F&S, \$261,400.59; Short Lived, \$140,794.31; Standby, \$124,578.30; Operations, \$69,448.71; Restricted Reserve, \$63,448.71 (\$1,410.96 transferred from SB past due); Reserve, \$6,996.40; USDA Loan, \$1,696.92.

Audience member Noreen Gonzalez asked why so much was in the Operations account. Director Clark said she would look into it.

Committee Reports. None. The committees are on hold for now.

Old Business.

Discuss/Approve Updated Facilities Rental Agreement Forms. Director Martin moved to table this item and Director Clark seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

Discuss transferring funds to Restricted Reserves. The GM explained. Audience Member Noreen Gonzalez stated that she brought this subject up last year, recommending that, instead of 30% of past due Standby fees being transferred to Restricted Reserves, 50% be transferred. There was some discussion. Director Martin moved to table this item until the next meeting and Director Devine seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

New Business.

Approve Minutes of the February 20, 2021 Regular Meeting. Director Martin moved to approve the minutes as written and dispense with the reading. Director Devine seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve GM policy for cemetery deeds. Chairman McMullen explained that it would make sense for the GM to sign the deeds, rather than the Chairman. Director Martin moved to give authority to the GM to sign cemetery deeds and Director Devine seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve Line Extension requests. The GM explained that there were five (5) line extension requests and the process of completing them. There was some discussion concerning notifying affected customers. Director Devine moved to approve the requests and Director Clark seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve DTI Lease. The GM explained that there were some gray areas in the lease that he need to discuss with DTI. Director Martin moved to table this item and Director Devine seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve Advice Notice (change to water rules). The GM explained that the costs have gone up significantly for some services/supplies and that they should be reflected in some prices contained in the water rules. There was some discussion. Director Martin moved to table this item and Director Clark seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

Set Agenda for March 20, 2021.

The secretary read the items.

Directors Remarks.

Directors Martin, Devine, Clark, and Mahoney had no comments.

Chairman McMullen thanked all for attending. He stated that he appreciated the GM's hard work. He thanked Noreen and Arden for their input.

Director Martin moved to adjourn the meeting and Director Devine seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the meeting was adjourned.

Minutes approved March 20, 2021.

Secretary Linda Martin 

Chairman Richard McMullen 