

**REGULAR MEETING MINUTES**  
**Board of Directors of Timberon Water and Sanitation District**  
**November 21, 2022, 6:00 p.m.**  
**Timberon Community Center, "Lodge"**  
**1 Bobwhite Circle, Timberon, NM 88350**

**Invocation and Pledge of Allegiance**

**Salute to the New Mexico Flag** "I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

**ROLL CALL** Chairman Michael Gonzalez, Treasurer Terri Borzoni, Director Mark Harding and Secretary Sharon Vails present; Director Tod Barker and Vice Chairman Jules Neal absent.

**APPROVAL OF AGENDA** Director Harding motions to approve the agenda, the Treasurer seconds the motion, the Chairman calls for vote. The Treasurer votes yes, Director Harding votes yes, the Chairman votes yes, the motion to approve the agenda passed.

**GENERAL MANAGER'S REPORT**

Several leaks repaired, Oakmont, Ranger, Sacramento/Edgewood.

A few more roads were graded and smoothed, Upper Norwood, San Juan and Buckwood.

A full day was spent with Bohannon Huston to begin work with Otero Electric. They were getting everything aligned for the replacement of Tank #3.

**TREASURER'S REPORT**

Standby \$73,978.74, Short-lived Assets \$166,574.68, Reserve \$7,924.80, Operations \$92,382.97, USDA \$924.45, Restricted Reserve \$84,311.57, F & S \$37,321.59.

**OLD BUSINESS**

**1. Discuss/Approve revising rental fees of facilities of the Timberon Water and Sanitation District.**

After much discussion it was decided by the board to revert the rental fees and deposits to the rates that were in place prior to the last changes by the previous board, with some minor changes. The facilities that will be covered by the rental fees and deposits are as follows:

Annex – stage \$150.00 daily

Outside pavilion – stage \$100.00 daily

Pavilion with inside restrooms \$150.00 daily

There will be a \$200.00 cleaning deposit on all rentals.

Local groups and individuals, including TWSD taxpayers that do not reside in Timberon but hold events where money or goods are not exchanged shall pay only a cleaning deposit for nonprofit use.

Director Harding motion to un-table this item, the Treasurer seconds the motion, the Chairman calls for vote. The Treasurer votes yes, Director Harding votes yes, the Chairman votes yes, the motion to un-table this agenda item is passed. Director Harding motions to use the fees from the previous schedule of fees excluding the restaurant, the bar and the parking lot; to leave the cleaning deposit for all locations at \$200.00, the Treasurer seconded the motion, the Chairman calls for vote. The Treasurer votes yes, Director Harding votes yes, the Chairman votes yes, the motion to approve the fees was passed.

## **NEW BUSINESS**

### **1. Approve Regular Meeting Minutes from November 07, 2022.**

The Treasurer motions to approve Regular Meeting Minutes from November 07, 2022, Director Harding seconded the motion, the Chairman calls for vote. The Treasurer votes yes, Director Harding votes yes, the Chairman votes yes, the motion to approve the minutes passed.

### **2. Approve Special Meeting Minutes from November 16, 2022.**

The Treasurer motions to approve Special Meeting Minutes from November 16, 2022, Director Harding seconded the motion, the Chairman calls for vote. The Treasurer votes yes, Director Harding votes yes, the Chairman votes yes, the motion to approve the minutes passed.

### **3. Discuss/Approve monthly expenditures for the district for the month of October, 2022.**

Due to a computer glitch, the board is unable to see the expenditure report for October and unable to approve the expenditures. It will be added to the next meeting agenda.

### **4. Discuss/Approve the November 2022, monthly expenditures for the district prior to being paid.**

Director Harding motions to approve the November 2022 expenditures, the Treasurer seconded the motion, the Chairman calls for vote. The Treasurer votes yes, Director Harding votes yes, the Chairman votes yes, the motion to approve the expenditures passed.

### **5. Discuss/Approve/Decline 20 Liens on Standby liens in the amount of \$17,035.51.**

Director Harding motions to approve the 20 Liens on Standby liens in the amount of \$17,035.51, the Treasurer seconded the motion, the Chairman calls for vote. The Treasurer votes yes, Director Harding votes yes, the Chairman votes yes, the motion to approve the expenditures 20 liens passed.

6. **Discuss/Approve 2 Grundfos booster pumps for Tank 6 Green Tank on Shelly at a price of \$10,818.00. (These pumps are critical to the mission and have been running since 2016). Estimate timetable of delivery is 10-12-weeks.**

Director Harding motions to approve the purchase of the two (2) Grundfos booster pumps for Tank 6, Green Tank on Shelly at a price of \$10,818.00, the Treasurer seconded the motion, the Chairman calls for vote. The Treasurer votes yes, Director Harding votes yes, the Chairman votes yes, the motion to approve the purchase of the 2 booster pumps passed.

7. **Discuss/Approve Cost of inspecting tanks; this will be the first installment of 2 inspection visits to Timberon WSD to inspect our potable water storage tanks 4 and 5 (Pounds and Saturn). The total expected cost for tanks 4 and 5 is \$9,500.00 for the first site visit. This quote will expire in 15 days.**

Director Harding motions to approve the cost of \$9,500.00 for the inspection of tanks #4 and #5, the Treasurer seconds the motion, the Chairman calls for vote. The Treasurer votes yes, Director Harding votes yes, the Chairman votes yes, the motion to inspect the tanks at a cost of \$9,500.00 is approved.

#### **Directors Remarks**

Thank you to all who showed up and again thank you for all the support from our community.

Minutes approved December 5, 2022.

Michael Gonzalez, Chairman



Noreen Gonzalez, Acting Secretary

