

MINUTES - REGULAR MEETING
Board of Directors of Timberon Water and Sanitation District
Tuesday, September 24, 2024, at 4:00 pm
Timberon Community Center, "Lodge"
1 Bobwhite Circle, Timberon, NM 88350

The meeting was called to order at 4:00 PM by Chairman David Cruey.

Pledge of Allegiance

Salute to the New Mexico Flag *"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."*

ROLL CALL

Chairman David Cruey, Vice Chair Edward Hardesty, Treasurer JJ Duckett, Director Allen Burmeister were all present along with General Manager Renee Hamilton and Secretary Nanette Thorell.

APPROVAL OF AGENDA

Vice Chair Hardesty moved that we amend the agenda with an addition to Discuss and approve or disapprove the addition of another administrative office staff to our current staff. Chairman Cruey asked if there were any objections. Treasurer Duckett remarked that it was not necessary because it is already a union position that just has not been filled in many years. Chairman Cruey stated that "we are just trying to gain transparency on what we are doing. So, for clarity's sake lets go ahead we have a motion to add one additional employee part time to take up the slack in the office. Do we have a second?" Director Burmeister seconded the motion. Chairman Cruey called for a vote, Vice Chair Hardesty voted yes, Treasurer Duckett voted yes, Director Burmeister voted yes.

Chairman Cruey then asked for an approval of the agenda. Vice Chair Harding moved that we approve the agenda as written with the exception of the one add-on for an employee. Director Burmeister seconded. A vote was called. Vice Chair Hardesty voted yes, Treasurer Duckett voted yes, Director Burmeister voted yes. The motion to approve the agenda with the addition passed.

MANAGER'S REPORT:

General Manager Renee Hamilton gave her report. The report is unavailable for attachment but covered the following issues: Leaks are being attended to and it is appreciated that everyone is calling in to report leaks. Material orders have been backed up for at least a couple weeks but we are just now starting to get everything in so we can start replacing valves again. The road crew has been working on Norwood so the concrete trucks can get up that road, and shortly we will be putting Tank 3 up to bid. Thanks to Derinda for working on the cemetery. Thanks to Mr. McMullen for coming to secure the GM office. Tighter security including iron gates will be put up around the building to prevent break ins. 6 work orders are open 6 work orders are closed. We graded Winter and Pleasant Valley. Also we

need a transfer of \$15,835.87 from F&S funds to cover the winterizing of the pool, the bathrooms, and also the road grading.

Vice Chair Hardesty made a motion to approve the transfer of F&S funds to the general fund as requested by the General Manager in the amount of \$15,835.87. Director Burmeister seconded the motion. A vote was called. Vice Chair Hardesty voted yes, Treasurer Duckett voted yes, Director Burmeister voted yes. The motion to approve the transfer of F&S funds of \$15,835.87 to the general fund passed.

TREASURER'S REPORT:

There was no treasurers report.

NEW BUSINESS:

1. Discuss / Approve / Disapprove the purchase of upgraded billing software.

Billing Clerk Jessica Roberts gave a presentation describing the billing software currently in use, and the benefits of the proposed upgraded software. There was some discussion. Vice Chair Hardesty moved that we approve the purchase of the upgraded billing software. Director Burmeister seconded the motion. A vote was called. Vice Chair Hardesty voted yes, Treasurer Duckett voted yes, Director Burmeister voted yes. The motion to approve the purchase of the upgraded billing software passed.

2. Discuss / Approve / Disapprove 20 Standby liens in the amount of \$7,040.00 (cost to file is \$500.00).

There was some discussion and questions about foreclosures and procedure. Vice Chair Hardesty moved that we approve the 20 Standby liens in the amount of \$7,040.00. Director Burmeister seconded the motion. A vote was called. Vice Chair Hardesty voted yes, Treasurer Duckett voted yes, Director Burmeister voted yes. The motion to approve the 20 Standby liens in the amount of \$7,040.00 passed.

3. Discuss physical security of the water district offices.

Chairman Cruvey gave an update on the current state of the security of the TWSD offices, and the plans to better secure the interior offices.

4. Discuss /Approve / Disapprove forming a committee to maintain the Timberon Cemetery.

Vice Chair Hardesty provided some information on a committee suggested by resident Derenda Robb who has offered to Chair that committee. Director Burmeister moved to form a Timberon Cemetery committee with Derenda Robb as Chair. Vice Chair Hardesty seconded the motion. A vote was called. Vice Chair Hardesty voted yes, Treasurer Duckett voted yes, Director Burmeister voted yes. The motion to approve the formation of a committee to maintain the Timberon Cemetery with Derenda Robb as chair passed.

5. The addition to the agenda of 'To hire another person to the office staff' was discussed during the agenda and it was determined that, since the position was already in place with the Union, but remained unfilled, a third person could be hired by the GM.

OLD BUSINESS

1. Discuss / Approve / Disapprove request for bids for an IT firm for TWSD office (tabled from the Sep 14th meeting).

Chairman Cruey reviewed the research he had done on IT firms and their cost. Director Burmeister moved to hire Kyle Sherry on as-needed basis. Vice Chair Hardesty seconded the motion. A vote was called. Vice Chair Hardesty voted yes, Treasurer Duckett voted yes, Director Burmeister voted yes. The motion to approve the hiring of Kyle Sherry on an as-needed basis passed.

PUBLIC QUESTION AND ANSWER SESSION

Vice Chair Hardesty addressed a previous question submitted by Raeana Snow regarding a rumor circulating regarding the water rights on property that the city of Alamogordo owns near the Circle Cross. After consulting with Alamogordo authorities, they learned that the city of Alamogordo does own the water rights, but they do not affect Timberon water rights, and he was assured that they were not after our (TWSD's) water rights.

There was a question on the status of the Golf Course and the High Country Lounge. Chairman Cruey gave his opinion. There was much discussion. Audience member and DTI board member Tony McWilliams spoke on the necessity of DTI and TDC to reach common ground.

Audience member Raeana Snow brought an issue to the boards attention regarding the deterioration of a property belonging to Mountain Propane.

There was some discussion and concern about the weekly Bingo group leaving the annex in disarray after their use.

DIRECTOR'S REMARKS

Chairman Cruey thanked everyone for their attendance and their input and reminded everyone to request any agenda items 72 hours in advanced so they can be part of the meeting.

MOTION TO ADJOURN

Vice Chair Hardesty moved to adjourn the meeting. Director Burmeister seconded the motion. A vote was called. Vice Chair Hardesty voted yes, Treasurer Duckett voted yes, Director Burmeister voted yes. The motion to adjourn passed and the meeting was adjourned at 5:15 PM.

Approved October 8, 2024

Chairman David Cruey _____

Secretary Nanette Thorell NThorell

