

MINUTES OF THE JUNE 19, 2021
REGULAR MEETING OF THE TWSD BOARD OF DIRECTORS

Attending the meeting were Vice Chairman Timothy Mahoney, Treasurer Kelly Clark, Secretary Linda Martin, and Director Lillian Devine. Chairman Richard McMullen attended via telephone.

Saluting of the flags was accomplished.

Approval of the Agenda. Director Martin moved to approve the agenda as written, and Director Devine seconded. Vice Chairman Mahoney, Directors McMullen, Clark, Martin, and Devine voted aye, and the motion passed.

General Manager's Report. The General Manager gave his report.

1. May's metered water sold was 1,190,396 gallons; water loss was 61%. The main well produced 1,558,813 gallons and the filtration plant produced 1,500,361 gallons, a 50/50 split. Carissa Springs has been averaging 150-200 gpm all year.
2. The swimming pool did not open for the holiday weekend – it still has some problems with the pump and needs inspection. Also, down were the playground restrooms due to a cut waterline next to the new Firehouse construction site...this is now repaired and they are open.
3. We have received a \$2,000 community grant from OCEC to be used on cemetery improvement. Dell Telephone is running fiber optics to new firehouse and will continue to run the line to our Lodge complex.
4. We are still in the process of cleaning the mess up behind the District Maintenance Shop...we will continue working, as time permits, until it is all gone.
5. We are working on the budget and last FY audit has finally be completed. Union bargaining will most likely happen next week. We have begun working on Asset year-end inventory and depreciation, and I have begun working on our Asset Management Plan – also updated revisions of our OMP and ERP. Our Asset Management Plan requires a Reserve account dedicated to it.
6. The engineers, BHI, have submitted the 60% completion drafts – costs were higher than anticipated on our 2 projects and are in contact with Steven Deal.
7. We are behind in over 20 meter installs. There is one paid line extension pending right now. One backhoe is still being repaired, and we are in the process of renting one.
8. I ask everyone to use your water wisely and try to conserve.

Director McMullen asked about the status of the new grader. The GM replied that the paperwork has been submitted and we are waiting for approval to purchase. Audience member Noreen Gonzalez asked if bulk water was being offered. The GM replied in the affirmative. She asked what can people do after hours. The GM said he will look into it. There was some discussion. The bulk water rates, and road repair forms are online. Ms. Gonzalez asked if the Starr property will be cleared of debris and the well on the property updated for our system. The GM replied that there was nothing in the works.

Treasurer Report. Director Clark read the bank balances as of May 31, 2021. F&S, \$184,384.39; Short Lived, \$147,778.98; Standby, \$137,821.07; Operations, \$37,529.68; Restricted Reserve, \$71,341.75 (\$2,199.04 transferred from SB past due); Reserve, \$7,249.60; USDA Loan, \$853.13.

Committee Reports. None. The committees are on hold for now.

Old Business.

Discuss/Approve DTI Lease. The GM stated that the only change to the lease was to include both floors and the old tennis courts and that liability insurance is included. Director McMullen moved to approve the amended lease and Director Martin seconded. Vice Chairman Mahoney, Directors McMullen, Clark, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve Advice Notice (changes to Water Rules). The GM went over the changes to include a 2% water increase and an increase in special fees and charges. He stated that the current cost to a customer for a meter install is \$675.00, but the actual cost is \$1,100 which includes parts and labor but does not include the use of the backhoe and other equipment. Director McMullen moved to approve the rate increases and Director Martin seconded. Vice Chairman Mahoney, Directors McMullen, Clark, and Devine voted aye, and the motion passed.

Discuss/Approve Budget. The GM stated that this was still being worked on and was waiting for the end of FY2021 books to close at the end of the month. Director Martin moved to table this item and Director McMullen seconded. Vice Chairman Mahoney, Directors McMullen, Clark, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve Auction/Other Sales. Vice Chairman Mahoney explained that we are not ready to approve this item yet. Director Martin moved to table this item and Director Clark seconded. Vice Chairman Mahoney, Directors McMullen, Clark, Martin, and Devine voted aye, and the motion passed.

New Business.

Approve Minutes of the June 1, 2021, Regular Meeting. Director Martin moved to approve the minutes as written and dispense with the reading. Director Devine seconded. Vice Chairman Mahoney, Directors McMullen, Clark, Martin, and Devine voted aye, and the motion passed.

Discuss/Approve increasing current 30% Past Due monthly Standby transfers from 1% up to 10% to Restricted Reserves. This item has been moved to part of the change in name of Restricted Reserves to Asset Management Reserves item which was tabled until the next meeting.

Set Agenda for July 6, 2021.

The secretary read the items.

Directors Remarks.

Vice Chairman Mahoney stated that he was feeling much better after having breathing issues (he had been airlifted out the week before).

Audience member Noreen Gonzalez asked if the meetings were open to the public now. The GM replied that they are not until the Governor formally lifts restrictions.

Director McMullen thanked everyone who showed up and the board and staff included.

Audience member Clark Clemmons asked about a RV dump station and if it was legal. The GM explained that that was not one of TWSD functions. There was some discussion concerning contacting the State Engineer.

Director Martin moved to adjourn the meeting and Director Devine seconded. Vice Chairman Mahoney, Directors McMullen, Clark, Martin, and Devine voted aye, and the meeting was adjourned.

Minutes approved July 6, 2021.

Secretary Linda Martin



Vice Chairman Timothy Mahoney

