

**REGULAR MEETING MINUTES**  
**Board of Directors of Timberon Water and Sanitation District**  
**Tuesday, May 28, 2024, at 4:00 pm**  
**Timberon Community Center, "Lodge"**  
**1 Bobwhite Circle, Timberon, NM 88350**

The meeting was called to order at 4:00 PM by Vice Chair Mark Harding.

**Pledge of Allegiance**

**Salute to the New Mexico Flag** *"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."*

**ROLL CALL**

Vice Chair Mark Harding, Treasurer Edward Hardesty, Director Terri Borzoni, Director Allen Burmeister and General Manager Renee Hamilton were all present. Chairman David Crucey attended via telephone.

**APPROVAL OF AGENDA**

Treasurer Hardesty made a motion to approve the agenda as written. Director Burmeister seconded the motion. A vote was called. All voted in favor, none opposed. The motion to approve the agenda passed.

**MANAGER'S REPORT**

General Manager Hamilton gave her report: The water district employees have completed 55 work orders. They repaired 12 leaks, ran new lines on Timber Dr. and 3 meter installations are pending. Leo and Jerry have completed repairs on the restrooms and they are open to use for the season. The pool is up and running for the season.

**TREASURER'S REPORT**

Treasurer Hardesty gave his report: No change with the USDA accounts except for the loan account which is \$44.14 because we just made a payment. Standby \$11,387.90; Emergency fund \$86,020.92 no change. F&S balance \$56,083.61. General Fund \$55,281.65.

**NEW BUSINESS**

**1. Discuss/Approve Regular Meeting Minutes of May 14, 2024.**

Treasurer Hardesty made a motion to approve the Regular Meeting Minutes of May 14, 2024. Director Burmeister seconded the motion. A vote was taken. All voted in favor, none opposed. The motion to approve the Regular Meeting Minutes of May 14 passed.

**2. Discuss/Approve Special Meeting Minutes of May 24, 2024.**

Vice Chair Harding requested an amendment to the last item of the minutes, inserting the word "property" after the word TWSD and adding the words "No decisions were made at that meeting" in the statement that was read aloud with the motion to adjourn.

Treasurer Hardesty made a motion to accept the minutes as amended. Director Burmeister seconded the motion. A vote was called. All voted in favor, none opposed. The motion to approve the May 24<sup>th</sup> amended minutes passed.

**3. Pass and Approve Resolution No. 2023/2024-017 Adopting the FY 2025-2029 Infrastructure Capital Improvement Plan (ICIP).**

Vice Chair Harding defined the ICIP as a guide for future improvements and a part of our funding requirements. And what we have on our ICIP now are 1. Water System, 2. Ultra Filtration Skid Unit, and 3. Potable Water Storage Tank, that would be Tank #3 and the funding is already in place for that, due to be released sometime after July 1<sup>st</sup>.

Vice Chair Harding read the resolution aloud.

Treasurer Hardesty made a motion to pass and approve Resolution No. 2023/2024-017. Director Burmeister seconded the motion. A vote was called. All voted in favor, none opposed. The motion to approve Resolution No. 2023/2024-017 passed.

**4. Discuss/Approve F&S account transfer to the General Fund.**

GM Hamilton stated that \$29,620.59 was the amount needed to transfer to the General Fund. In general, this will go for roads and the pool. An itemized list is available at the office if anyone wants to review it. There were some additional questions, and Director Borzoni made a motion to table Agenda item #4. Treasurer Hardesty seconded the motion. A vote was called. All voted in favor, none opposed. The motion to table Agenda item 4 passed.

**5. Approve/Disapprove a 90-day lease extension to DTI.**

Director Borzoni made a motion to approve a 90-day extension of the lease to DTI for the High Country Lounge. Director Burmeister seconded the motion. A vote was called, all voted in favor, none opposed. The motion to approve a 90-day extension of the lease to DTI for the High Country Lounge passed.

**OLD BUSINESS**

**1. Discuss/Approve/Disapprove the Timberon Development Council, Inc. (TDC) Management Agreement for the Timberon Pool.**

Discussion included issues on the accounting for gate fees, the salaries of the pool personnel, and purchasing procedures according to NM State rules. Audience member Tony asked how many people went swimming this weekend, Peggy Tedford answered that on Saturday they had up to 69 people in the pool and it stayed busy non-stop all weekend. Vice Chair Harding asked about the water aerobics, Peggy answered that aerobics would be on Mondays and Fridays starting on the 3rd. A question was raised about how the instructor (Leslie Cook) would be paid. Peggy answered that she was not on the TWSD payroll, her salary was being paid with 50% of the money collected for water aerobics, and the other 50% goes to TDC. It was generally agreed that a property agreement and management agreement be written up that specifies the details of pool management by TDC. GM Hamilton offered to meet with the TDC to hammer out the details.

**2. Update on the proposed transfer of the Golf Course property to Timberon Development Council, Inc. (TDC)**

Vice Chair Harding gave an update on the Special Meeting with TWSD attorneys to discuss the transfer of TWSD property. The transfer of any property to the TDC might require permission from the NM Department of Finance, and the process could take up to three months. More information is needed before going forward.

A request to address the board was put in by audience member Fred Saxton of Mountain Man Services. Mr. Saxton explained the scope of services he offered that might benefit Timberon, including dumpsters, hauling, and removal of junk, and asked for the board's consideration.

**PUBLIC QUESTION AND ANSWER SESSION**

There were no questions from the public.

**DIRECTORS REMARKS**

Director Borzoni expressed her excitement with things that are moving forward in the District, and she is looking forward to a great weekend with beautiful weather.

Treasurer Hardesty made a motion to adjourn the meeting. Director Borzoni seconded the motion. A vote was called. All voted in favor, none opposed. The motion to adjourn passed and the meeting adjourned at 4:47 PM.

Approved June 11, 2024

VICE CHAIR MARK HARDING  
Chairman David Cruey Mark Harding

Secretary Nanette Thorell NThorell

