

**MINUTES OF THE JANUARY 04, 2022
REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TIMBERON WATER AND SANITATION WATER DISTRICT
TIMBERON COMMUNITY CENTER," LODGE"
HELD AT 1 BOBWHITE CIRCLE, TIMBERON, NM 88350**

Attending the meeting of the currently seated Board were Chairman Richard McMullen, Vice Chairman Timothy Mahoney, Treasurer Kelly Clark, Secretary Linda Martin and Director Lillian Divine. There being a quorum of the Board the meeting began.

Saluting of the American and New Mexico flags were accomplished.

Chairman Richard McMullen stated that the order of the agenda needed to be changed as follows;
Approve the minutes of the December 11, 2021, Regular Meeting.

Discuss/Approve Quarterly Reports for DFA and USDA.

Swearing in of newly elected Board Members Terri L. Borzoni, Michael T. Gonzalez, Timothy Ray Mahoney, and Jules Roderic Neal.

New Business of the currently seated Board consisted of Chairman Richard McMullen, Vice Chairman Timothy Mahoney, Treasurer Kelly Clark, Director Linda Martin and Director Lillian Divine.

Approval of the Agenda. Director Linda Martin moved to approve the agenda as per the pencil changes stated by Chairman Richard McMullen, and Treasurer Kelly Clark seconded. Chairman Richard McMullen, Vice Chairman Timothy Mahoney, and Director Lillian Divine voted aye, and the motion was approved.

Discuss/Approve Quarterly Reports for DFA and USDA. Director Linda Martin moved to approve the Quarterly reports to the USDA. Treasurer Kelly Clarke seconded. Chairman Richard McMullen, Vice Chairman Timothy Mahoney and Director Lillian Divine voted aye, and the motion passed. Director Lillian Divine moved to approve the Quarterly reports to the DFA. Director Linda Martin seconded. Chairman Richard McMullen, Vice Chairman Timothy Mahoney and Treasurer Kelly Clark voted aye, and the motion passed.

Chairman Richard McMullen handed out folders to the new Board Members. The folders contained the Oath of Office to be signed, informational sheet for First National Bank, Does and Don't for a Board Member, Code of Conduct and information on e-mail addresses.

Swearing in of the newly elected Board Members Terri Borzoni, Michael T. Gonzalez, Timothy Ray Mahoney, and Jules Neal. Chairman Richard McMullen read the Oath of Office to the newly elected Board Members, Timothy Mahoney, Michael Gonzalez, Terri Borzoni and Jules Neal. All the new Board Members repeated the Oath or Affirmed the Oath of Office. I hereby accept the duties of the office of Director of the Timberon Water and Sanitation District and do solemnly swear/affirm that I will perform, according to the law, the duties of such office, and I will support the Constitution and Laws of the State of New Mexico, that I will faithfully and impartially discharge the duties of the Office of Director of the Timberon Water and Sanitation District to the best of my ability. Each Board Member will sign and

notarize the Oath of Office. Chairman Richard McMullen thanked the previous Board Members for their service.

The newly elected Board Members were seated at 6:46 pm.

Election of Board Officers, Chairman of the Board, Vice Chairman of the Board, Secretary of the Board and Treasurer of the Board. Prior to the election of Board Officers, Michael Gonzalez asked then Chairman Richard McMullen if he could read Robert's Rules of Order on the election of Officers. Chairman Richard McMullen agreed to the reading of Robert's Rules of Order. Nominations from the Floor. As soon as the president opens nominations from the floor, any member can bring forth a nomination. However, the rules for a member nominating a candidate are the same as for the nomination committee. A member should know beforehand if the person he or she wishes to nominate is eligible and willing to serve. When the nomination is from the floor:

- A member does not have to get recognition, and often in small assemblies, a member can call out a name while still seated.
- A person can nominate himself or herself.
- A nomination does not need a second.
- A member can be nominated for more than one office.
- A member can't nominate more than one person for an office until everyone has had the opportunity to make nominations. Member can be nominated for than one office.
- Nominees do not have to leave the room during the nominations, when the vote is taken or when the vote is counted.
- The presiding officer can continue presiding, even if he or she is one of the nominees for the office.
- A member can ruse and decline the nomination during the nominating process.
- After each nomination, the president repeats the name to the assembly. For example, the president says President: Denise Harmon, for president. Are there further nominations for president?
- A motion to close nominations is usually not necessary unless it is apparent that members are nominating people just to honor them, and that the nominees have no intention of serving.
- Usually, the president closes nominations when no further nominations come forward from the assembly.
- If at any time during the nominating process a member realizes that he or she will be unable to serve if elected, the member should stand and request his or her name be removed from the nomination. Removing your name during the nomination process is better than waiting until after you are elected.

Nominations:

Chairman of the Board:

Terri Borzoni, Timothy Mahoney, Jules Neal and Richard McMullen all nominated Michael Gonzalez for Chairman of the Board. Call for vote, Terri Borzoni, Timothy Mahoney, Richard McMullen, Michael Gonzalez and Jules Neal voted for Michael Gonzalez. The vote was unanimous, (5-0) for Michael Gonzalez for the position of Chairman. Michael Gonzalez accepted the position as Chairman of the Board.

Vice Chairman of the Board:

Terri Borzoni, Michael Gonzalez & Jules Neal all nominated Jules Neal for Vice Chairman of the Board. Richard McMullen and Timothy Mahoney nominated Timothy Mahoney for Vice Chairman of the Board. Call for vote: Terri Borzoni, Jules Neal and Michael Gonzalez voted for Jules Neal. Timothy Mahoney and Richard McMullen voted for Timothy Mahoney. The vote was (3-2) three votes for Jules Neal and two votes for Timothy Mahoney, Jules Neal won the nomination for Vice Chairman of the Board. Jules Neal accepted the position as Vice Chairman of the Board.

Treasurer:

Terri Borzoni, Michael Gonzalez, Jules Neal nominated Terri Borzoni for Treasurer of the Board. Richard McMullen and Timothy Mahoney nominated Richard McMullen. Call for vote, Terri Borzoni, Michael Gonzalez, Jules Neal, Richard McMullen and Timothy Mahoney voted for Terri Borzoni for Treasurer of the Board. The vote was unanimous, (5-0) for Terri Borzoni as Treasurer of the Board. Terri Borzoni accepted the position as Treasurer of the Board.

Secretary:

No Board Members were nominated for this position.

Discuss/Approve/Appoint interim volunteer position for the Secretary of the Board. Sharon Vails volunteered for the Secretary of the Board position. Vice Chairman Jules Neal made a motion to accept Sharon Vails offer as a volunteer. Director Richard McMullen seconded the motion. Call for vote, Terri Borzoni, Michael Gonzalez, Richard McMullen, Jules Neal and Timothy Mahoney all voted for Sharon Vails as Secretary of the Board. The vote was unanimous (5-0) for Sharon Vails as Board Secretary. Sharon Vails accepted the position of Board Secretary.

Discuss/Approve Resolution 2022-006, Authorization for NM Vehicle Division. Chairman Michael Gonzalez pointed out that this agenda item was not specific enough for the public as required by the Open Meetings Act, "OMA". The OMA states: The requirement for a list of specific items of business ensures that interested members of the public are given reasonable notice about the topics a public body plans on discussing or addressing at a meeting. A public body should avoid describing agenda items in general, broad or vague terms, which might be interpreted as an attempt to mislead the public about the business the public body intends to transact. This is an especially important consideration when a public body intends to act on an agenda item(s). Discussions: Treasurer Terri Borzoni thought this agenda item did not meet the OMA requirements. Vice Chairman Jules Neal didn't think the agenda item was clear enough to vote on. Directors Richard McMullen and Timothy Mahoney had knowledge of what the agenda was supposed to represent. Director Richard McMullen made a motion to table this item to the January 10, 2022, Special Meeting. Vice Chairman Jules Neal seconded the motion. Chairman Michael Gonzalez called for a vote. Chairman Michael Gonzalez, Vice Chairman Jules Neal, Treasurer Terri Borzoni, Director Richard McMullen and Director Timothy Mahoney all voted aye, the motion to table this item passed.

Discuss/Approve line extension(s). Chairman Michael Gonzalez stated that this agenda item was not specific enough for the public as required by the Open Meetings Act, "OMA". The public is supposed to receive the highest information available on the agenda. Discussions: Vice Chairman Jules Neal didn't think this had enough information to vote on. Treasurer Terri Borzoni thought this agenda item could mean anything. Directors Timothy Mahoney and Richard McMullen were alright with the agenda item. Chairman Jules Neal asked General Manager Jesse Duckett how a line extension works. General Manager Jesse Duckett explained that property owners that do not have a water line in front of their property can

request a line extension. As a rule of thumb, a line extension cost approximately \$10.00 a foot. If the line extension passes in front of property that does not have a water meter that property can now be charged a yearly Standby Fee. This yearly fee would be credit to the property owner who requested the line extension up to 15 years or until the cost of the line extension is paid whichever occurs first. Director Richard McMullen made a motion to table this item under the January 10, 2022, Special Meeting. Vice Chairman Jules Neal seconded the motion. Chairman Michael Gonzalez called for a vote. Chairman Michael Gonzalez, Vice Chairman Jules Neal, Treasurer Terri Borzoni, Director Richard McMullen and Director Timothy Mahoney all voted aye, the motion to table was passed.

Discuss/Approve suspension of the purchase of a skid loader due to budget concerns. Director Richard McMullen stated that the skid loader has already been ordered. Vice Chairman Jules Neal asked if the loader has been paid for? The General Manager Jesse Duckett explained that the skid loader hasn't been paid for, but a delivery of February 24, 2022, has been given. He went on to explain that this piece of equipment can be used for many different applications. We can also purchase different attachments for the skid loader. The purchase price for the John Deere skid loader is \$53,310.00. He explained that this piece of equipment was budgeted to purchase. We receive more income in the Facilities and Services account. He also stated that the stock being sold and the sale of the 20 District lots would pay for this piece of equipment. Chairman Michael Gonzalez asked if we should get water related attachments. General Manager Jesse Duckett said a trencher attachment would cost between \$8,000.00 to \$9,000.00. He restated that the Budget looks good so far, take my word for it. Audience member Greg Harper suggested that with over a 75% water lose we should focus online distribution replacement. General Manager Jesse Duckett stated that without equipment we can't replace lines. Vice Chairman Jules Neal asked the General Manager Jesse Duckett on a scale of 1-10 what shape is our equipment in? General Manager Jesse Duckett replied between a scale of 3-5. Vice Chairman Jules Neal stated that we may need to investigate a backhoe for line replacement instead of a skid loader. General Manager Jesse Duckett stated that it may not look good for future purchases if the district backs out of this purchase. Phone participant Mary Ann Joseph stated that the district should be sure and get the correct pricing and check on the options of attachments available and the cost of each. Her son-in-law shared with her that he had a hard time purchasing a backhoe due to shipping and inventor problems. She also stated that prices are going thru the roof, whatever you do look at all of it. Chairman Michael Gonzalez thanked her for sharing this information. Phone participant Rick Lane had a question for General Manager Jesse Duckett. You have a shipping date of February 24, 2022, just a few weeks away. He stated that the skid loader can be used for water projects as well and would be faster than a backhoe. He said that attachment upgrades and all the other stuff don't have to be purchased, maybe they can be leased. Look at purchasing vs renting. Chairman Michael Gonzalez thanked him for his input. Richard McMullen warned if we backout of purchasing this equipment know, it may cost us 3 to 4 times more to purchase later. Audience member Greg Harper stated if, if if.... Chairman Michael Gonzalez also had concerns about the supply chain issues that are happening right now. General Manager Jesse Duckett said we have a firm delivery date of February 24, 2022. The question was asked if we have a deposit down or a purchasing agreement. We were not required to put many moneys down. Secretary Sharon Vails commented that she recently purchased a truck. She didn't have to put a deposit down until the truck shipped. She had to purchase the truck through a dealership in South Carolina due to a shortage of inventory. Treasurer Terri Borzoni asked the General Manager Jesse Duckett for a list of all the TWSD equipment and what shape it is in. Audience member Greg Harper asked about the sale of properties and the stock to be sold. Would all the property be sold? Would the District receive the appraised price for each lot? General Manger Jesse Duckett explained the reserve price would not go below the appraised price of each lot. They tried to sell all 20 lots in a sealed bid of \$95,000.00 but failed in the

sale of the bulk lots. The district will be advertising the sale of the lots tomorrow. The stock that the district owns should sell for \$20,000.00. Audience member Greg Harper asked why we were purchasing this skid loader before the lots and stock are sold? Audience member Tim M. asked if the options in the packet could be changed to use the attachments for the water system. He also stated the attachments might be cheaper through another company. Phone participant Mary Ann Joseph stated that an article she read said that the CEO of John Deere would be closing the farm equipment side on March 28, 2021. Director Richard McMullen made a motion to table this agenda item until the January 10th, 2022, meeting, it was seconded by Vice Chairman Jules Neal. Chairman Michael Gonzalez called for a vote. Chairman Michael Gonzalez, Vice Chairman Jules Neal, Treasurer Teri Borzoni, Director Richard McMullen and Director Timothy Mahoney all voted aye; the motion passed

Consider and approval of the Open Meetings Act (OMA) and calendar of scheduled meetings for 2022 by Resolution Number 2022-007. Secretary Sharon Vails started to read the Resolution. Director Richard McMullen said that this agenda item cannot be voted on until the prior Annual Meeting Resolution is rescinded.

Approve new signature of Board members on all accounts by signing authorization form request form First National Bank in Cloudcroft. A vote was not needed on this agenda item. Director Richard McMullen presented the paperwork from First National Bank of Cloudcroft. An informational sheet only needs to be filled out if the Directors don't currently have an account with the First National Bank. Director Richard McMullen will return all the forms to the bank. After that the bank will issue a new signature card(s) for all the Timberon Water and Sanitation District accounts for the Directors to sign.

Review Holiday schedule for 2022. The Holiday Schedule from the Collective Bargaining Agreement between the Communications Workers of America and the Timberon Water and Sanitation District contract was reviewed. Section 10.1 Holidays Recognized: New Year's Day, Martin Luther King's Birthday, Presidents Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving, and Christmas Day and an additional floating day shall be recognized as paid holidays for eligible employees. If a holiday falls on Sunday, the following Monday shall be recognized as the holiday. If a holiday falls on Saturday, the previous Friday shall be recognized as the holiday. The additional floating holiday will be scheduled with prior approval of management. June 19th was added to the Holiday Schedule in 2021. In the future floating days need to be scheduled and approved by the General Manager prior to scheduling. Chairman Michael Gonzalez said that the office should remain open, everyone should not schedule to take the same day off. General Manager Jesse Duckett said that this floating holiday snuck up on him. In the future this day will have to be scheduled and approved two weeks in advance.

Director Richard McMullen asked the Chairman of the Board Michael Gonzalez for a brief recess at 8:35 p.m. All the Directors agreed to a 10-minute break. At this time Director Timothy Mahoney left the Board Meeting for the evening. The meeting resumed at 8:45.

Discuss/Approve opening a separate Post Office Box for TWSD Board of Directors to receive all official correspondence for the Board. Treasurer Terri Borzoni stated that the Board needs a separate Post Office box for the Board of Directors. The Board receives confidential information that is addressed to the Board. The office staff should not have to distribute mail for the Board. General Manager Jess Duckett said that IPRA trumps that. The General Manager asked if there was a trust issue. Chairman Michael Gonzalez mentioned that several documents were slow walked to the Board in the past. This

caused a slow response or the missing of a deadline. Treasurer Terri Borzoni will investigate the availability of a Post Office Box and the cost if any. Director Richard McMullen made a motion to approve the opening of a separate Post Office Box for the Board of Directors. Vice Chairman Jules Neal seconded the motion. Chairman Michael Gonzalez called for a vote. Chairman Michael Gonzalez, Vice Chairman Jules Neal, Treasurer Terri Borzoni, Director Richard McMullen voted aye, the motion passed.

Discuss/Approve contacting Granite Mountain Accounting firm to request an engagement letter for accounting services. Director Richard McMullen stated that QuickBooks on-line would cost less money than a contracted accounting firm. He went on to explain that an error was found by Granite Mountain that took three employees to correct due to a factor in QuickBooks. Chairman Michael Gonzalez asked why this wasn't brought to the Board's attention? Director Richard McMullen said that a factor was wrong not Granite Mountain. Chairman Michael Gonzalez replied had Granite Mountain did not find this error it could have cost the district money. The correct adjustments were made in the system to correct the problem. The accounting firm acts as another check and balance to the district's current bookkeeping practices. The district needs to have oversight over all accounts and finances. Chairman Gonzalez stated that the district currently doesn't have any additional oversight. The accounting firm can also help the district with applying for grants. Treasurer Terri Borzoni said it looks better to the community to have a third party to be reviewing the district's finances. This is a step in the right direction. General Manager Jesse Duckett asked if an RFP is necessary. An expression of interest for an RFP only must be given if the contract would exceed approximately \$60,000.00 or more. The General Manager Jesse Duckett would like to see a contract and not a monthly charge for services. Chairman Michael Gonzalez said that this would be an option and was an option on the previous contract. The district started out with a month-to-month contract until the scope of the district work to be done was determined. Director Richard McMullen made a motion to request an engagement letter from Granite Mountain Accounting. Vice Chairman Jules Neal seconded the motion. Chairman Michael Gonzalez called for a vote. Chairman Michael Gonzalez, Vice Chairman Jules Neal, Treasurer Terri Borzoni, Director Richard McMullen all voted aye; the motion passed.

Discuss/Approve scope of Granite Mountain Accounting Services. This item of business was merged with previous topic as one topic to discuss at the January 10, 2022, meeting.

Discuss/Approve contacting new water attorney for the district. Director Richard McMullen wonders why we need a new water attorney. Chairman Michael Gonzalez is interested in having lawyers in closer proximity to Timberon vs. Santa Fe and Albuquerque locations. He also questioned exactly what these lawyers are doing on our behalf. He wants to consider more of a "one stop shopping" having one firm deal with all Timberon water issues. Treasurer Terri Borzoni stated that she hasn't seen a lot of action from the attorneys on our behalf. She would like to see things shaken up and get things rolling. Using unanimous consent this agenda item will be moved to the January 10th meeting.

Review and discuss expectations of the TWSD General Manager and employees. Chairman Michael Gonzalez had several questions for General Manager Jesse Duckett regarding employees keeping up with past procedure approved by previous boards regarding leak logs. Jesse said no, they were not following that, Director Richard McMullen said it appeared the process had fallen through the cracks but that recently charts had been found and the process could be restarted. So, then the issue of time clocks was brought up. It was mentioned they never seemed to work right, and they eventually fell by the wayside. They will be checked out and see if they can be refurbished and put back into use.

Review and discuss TWSD organizational chart. All directors were given a copy of organizational chart as per the union contract for review. The organizational chart needs to be updated to match the job descriptions that are stated in the union contract. It should also match the TWSD bylaws, regarding headcount. Additional headcount not budgeted must be approved the board. Current policy and procedures need to be followed even though they are under review at this time. It was also mentioned that the last two hires were filled from seasonal to full time without posting of open positions. The organizational chart will be updated by the committee

Consideration and approval of changing operational hours and days open of the TWSD office and effective date of implementation. Handout was given to each board member to review the current office hours and suggestions to change the hours/days of water department office. They want to implement the office hours and days to be Monday thru Friday 8/8:30 to 5/5:30 at General Manager discretion. To go into effect by the January 21st, 2022. Consider the possibility of being open on Saturdays during the summer for the convenience of summer guest to handle water issues that need to be dealt with in person and they can't be here by close of business on Friday. This was also suggested by phone participant Rick Lane, who wanted to know why office would be open on a Saturday, but the board not meet on Saturday. Vice Chairman Jules Neal replied the board is planning to conduct a monthly Saturday informational meeting. No board business will be conducted. A topic will be presented to the public for discussion. Vice Chairman Jules Neal made a motion to approve the changing of the office hours and days.

Director Richard McMullen seconded the motion. Chairman Michael Gonzalez called for a vote. Chairman Michael Gonzalez, Vice Chairman Jules Neal, Treasurer Terri Borzoni, Director Richard McMullen voted aye, the motion passed.

Discuss/Approve the review and approval of all monthly District expenditures by the Board for payment. Chairman Michael Gonzalez opened this for discussion that the board of directors should review all monthly invoices prior to payment. Then Director Richard McMullen questioned the recurring bills, i.e., utilities, phone electric, whether they needed to be reviewed. He stated the current procedure is that a board should approve/review the invoice before signing the check for payment. Chairman Michael Gonzalez stated the approval of monthly bills would keep all board members abreast of current spending. Treasurer Terri Borzoni likes the idea of all expenses being reviewed by the board prior to payment. She said a timeframe to review and pay invoices should be attached to bills submitted for review and paid for with debit, invoice#, work order etc. attached.

With unanimous consent of the Board members this item was moved to January 10th, 2022.

Discuss/Approve the collection of all debit and credit cards of the district to be under the control of the Board Treasurer. As per Treasurer's authority according to the statute.

Chairman Michael Gonzalez read the agenda item aloud. At that point General Manager Jesse Duckett demurred saying there was only a debit card and a Home Depot card. That the debit card had a \$1000 a day limit and was needed for emergency purchases and they could not function on a day-to-day basis without that card in hand and need to keep in his office in the water department. The Home Depot card was kept for emergency plumbing purchases. Treasurer Terri Borzoni is to consult with Granite Mountain regarding continued use or need of these cards. Chairman Michael Gonzalez stated the purpose of collecting the cards is to control/approve all spending. He said the treasurer is responsible for all money/accounts of the district.

With unanimous consent of the Board members this item was moved to January 10th, 2022.

Discuss/Approve a Special Meeting of the Board of Directors of the Timberon Water and Sanitation District for January 10, 2022, at 6:00 pm at the Timberon Lodge. Director Richard McMullen stated that this item doesn't have to be approved by the Board, the Chairman can call a Special Meeting. Chairman Michael Gonzalez would like the Board Members to vote on having a Special Meeting of the Board of Directors of Timberon Water and Sanitation District January 10, 2022, at 6:00 pm. Treasurer Terri Borzoni made a motion to schedule a Special Meeting of the Board for January 10, 2022, at 6:00 pm. Vice Chairman Jules Neal seconded the motion. Call for vote. Chairman Michael Gonzalez, Vice Chairman Jules Neal, Treasurer Terri Borzoni, Director Richard McMullen voted aye, the motion passed.

Directors Remarks.

Director Richard McMullen said the meeting was good, but a bit too long. He welcomed the new Board Members.

Treasurer Terri Borzoni said she was really excited to begin to get water issues under control. And she looks forward to informing people as to what is going on with the district. She thanked Director Richard McMullen for welcoming the new Board Members.

Vice Chairman Jules Neal thanked everyone for attending the long meeting. He stated that there are a lot of important things to be done.

Chairman Michael Gonzalez said the Board has a lot of work to accomplish. The main focuses should be the repair and maintenance of our water system going forward. He suggested that each Board Member work thru each agenda item and be prepared to comment and give information on the agenda items. We should show mercy and compassion to one another.

Director Richard McMullen moved to adjourn the meeting and Vice Chairman Jules Neal seconded. Chairman Michael Gonzalez, Treasurer Terri Borzoni voted aye, and the meeting was adjourned at 11:20 p.m.

Minutes approved January 10, 2022.

Chairman Michael Gonzalez

Secretary Sharon Vails



MINUTES OF THE JANUARY 4, 2022
REGULAR MEETING OF THE TWSD BOARD OF DIRECTORS

Attending the meeting were Chairman Richard McMullen, Vice Chairman Timothy Mahoney, Treasurer Kelly Clark, Secretary Linda Martin, and Director Lillian Devine.

Saluting of the flags was accomplished.

Approval of the Agenda. There was some discussion about moving "Discuss/Approve Resolution 2022-6, Authorization for NM Motor Vehicle Division" and "Discuss/Approve line extension(s)" to after the new board members were sworn in. Chairman McMullen stated that we could make pencil changes to the agenda. Director Martin moved to approve the agenda with pencil changes and Director Clark seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

General Manager's Report. The General Manager gave his report.

1. In December there was a 75.5% water loss. The filtration plant is working. The clean up behind the Maintenance Barn has been completed. All employees are working on water issues. The power will be out tomorrow, as scheduled, for five hours. Road grading is being done. Happy New Year!

Treasurer Report. Director Clark read the bank balances.

F&S, \$234,227.74; Short Lived, \$164,062.93; Standby, \$6,459.76; Operations, \$68,014.20; Water Asset Management Restricted Reserves, \$84,038.62 (Transferred \$2,304.00 from Past due Standby); Reserve, \$7,840.40; USDA Loan, \$853.67.

Committee Reports.

A Recreation Committee is currently being formed.

Budget committee. Chair of the committee, Noreen Gonzalez stated that they had a meeting on December 16th. She stated that the audit hasn't been released by the State yet. The committee would like to change the name to "Finance Committee" to better represent what they were looking at. A line replacement fee should be a separate bank account. They reviewed the property taxes. There will be a shortfall of \$14,000.00. It cost the pool approximately \$14,000.00 to run the pool...the pool ran in the negative. The committee discussed ideas for improvements and increasing the pool fees. The line replacement charge was discussed. The GM stated some of the high pool costs was due to issues with the pump. There was much discussion concerning taxes.

Water Advisory Committee. Chair of the committee Arden Schug stated that they conducted a field test by breaking the water system into three areas. There are leaks everywhere and a particular area could not be located as a problem area. They will have to go street by street to find leaks. The maps need to be updated. There was some discussion.

By-Laws, Office Policies and Procedures, and Employee Handbook Committee. Chairman McMullen stated this committee has not met yet.

Old Business.

Discuss and begin to plan a path forward to deal with high water losses to the TWSD water distribution system and review and discuss current and historical (past 5 years) accounting line item 44052 R&M Water Distribution System. Audience member Michael Gonzalez asked the GM how many leaks were repaired in December. The GM replied that he didn't have that data available. Mr. Gonzalez asked if the leaks log was being used. The GM replied that he had just found the map. Mr. Gonzalez explained why this item should be on the agenda for every meeting.

New Business.

Approve Minutes of the December 11, 2021, Regular Meeting. Director Martin moved to approve the minutes as written and dispense with the reading. Director Devine seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

Approve 2nd Quarterly report for USDA. Director Martin moved to approve the report and Director Clark seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

Approve 2nd Quarterly report for DFA. Director Martin moved to approve the report and Director Clark seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

Swearing in of newly elected Board Members Terri L. Borzoni, Michael T. Gonzalez, Timothy Ray Mahoney, and Jules Roderic Neal. Mr. Gonzalez stated that he would affirm versus swear.

Chairman McMullen swore in and/or affirmed new board members.

This concludes my, Linda Martin, meeting notes.