

MINUTES OF THE FEBRUARY 17, 2018 REGULAR MEETING
OF THE TWSD BOARD OF DIRECTORS

Attending the meeting were Chairman Joseph Mainello, Directors Arden Schug, Director Edward “Mike” Bovey, Richard McMullen, and Lester “Brent” Henderson. There being a quorum present, the meeting was called to order by Chairman Mainello at approximately 10:00 am.

Saluting of the flags was accomplished.

Approval of Agenda: Director McMullen moved to approve the agenda and Director Bovey seconded. There being no discussion, Directors Schug, Bovey, and McMullen voted aye. The motion passed.

Swear-in new board member. Chairman Mainello swore-in Director Henderson.

General Manager’s Report. The General Manager, Ronald Wyatt gave his report.

Matthew was here on Tuesday and Wednesday to train employees on new remote meter software.

There was some SCADA discussion.

More remote meters and three more fire hydrants are scheduled for March.

Employee Joe Shields has gotten lots of work done at the springs; we have double the flow.

The state legislature adjourned yesterday. We should know soon if we are going to get any grants.

Chairman Mainello asked about the fire station well. Employee Joe Shields stated that he is still working on it.

Audience member Bea Huml asked what the \$14,00.00 grant for maintenance was used on. The GM replied that the grant was for \$34,00.00 and most was used for engineer services. He stated that the repairs are ongoing. The grant runs out June 2019.

Audience member Noreen Gonzalez requested that the GM include water usage and water loss in his report.

Treasurer’s Report. Director Bovey read the bank balances as of January 31, 2018: Checking account \$64,646.74; Water Standby Savings Account \$86,345.28; Water Restricted Reserve Account \$13,814.35; Facilities and Services Savings Account \$169,062.39; USDA Debt Service Savings Account \$3,873.60; USDA Short Term Asset Replacement Savings Account \$54,523.10; USDA Construction Loan Account (pass through account) \$846.73; First National Construction Account \$50.00 (pass through account). Chairman Bovey gave a revenue and expenditures report. He stated that most income for the general fund was from property taxes. He also stated that we need to add the grants to the budget.

Audience member Noreen Gonzalez asked if the \$20,000.00 was paid back to the restricted reserves. The secretary replied that it has been transferred back from Standby. Ms. Gonzalez also stated that there were treasurer reports missing on the website. The secretary will get them updated.

Audience member Bea Huml asked about the restricted account. Director Bovey explained that the restricted account was to be used for emergencies and had to have board approval to withdraw funds. Chairman Mainello explained the two enterprises: general fund and water fund. He stated that we can borrow from one with DFA approval, but it must be paid back.

Committee Reports.

Budget Committee. Director Bovey stated that there will be a budget committee meeting in March.

Safety Committee. John Weaver stated that it is a happy report. He inspected the maintenance shop on February 6th and wrote up about fourteen items. He also stated that the roll-off trash area needs repairs; someone could get hurt. The inspection of the maintenance shop found that there were some electrical ground problems, the need for fire extinguishers at the gas tanks, painting of floor with non-skid paint, inspection of the eye wash station, emergency evacuation plan, and a containment cabinet for flammable liquids. All the board members praised John for his work. Director Henderson stated that it took a good, trained eye by John Weaver to find these problems. The GM stated that it feels good that we are working together. Audience members Noreen Gonzalez and Bea Huml asked about fire protection at the lodge and are the things found by the safety committee the same as what the engineer found. The GM will check.

Unfinished Business.

Discuss/Revisit ICIP. Director Schug stated that there are several lists from the state and nothing seems to agree. He said there is a limit on the money they will consider and any grants must be on the ICIP. The GM explained how the process works. Audience member Terri Weaver stated that, in her experience, the state will change the priority order. Director Schug suggested we have the people from Cloudcroft to look at ground water tank. He also brought up the well on Starr property. The GM stated that that would be a good place for a new water plant. Director Bovey suggested that the GM and Director Schug prioritize the list with employee Joe Shields. Director Henderson asked if the golf course improvements could be on the grants. The GM replied that it is usually water projects. There was much discussion. Audience member Noreen Gonzalez asked if citizens can call the Otero county road department to get county roads fixed. The GM stated that he will get her a phone number.

New Business.

Approval of the February 13, 2018 Work Session Minutes. Director Bovey moved to approve the minutes as written and dispense with the reading. Director McMullen seconded. Directors Schug, Bovey, McMullen, and Henderson voted aye and the motion passed.

Discuss/Approve Resolution 2017/2018-009 Budget Adjustment. Director Bovey moved to approve the resolution and Director Schug seconded. Chairman Mainello, Directors Schug, Bovey, McMullen, and Henderson voted aye and the motion passed.

Discuss/Approve grant for master Plan/RFP for engineer. Director Schug moved to issue an RFP for a Master Plan to engineers in the state. Director Bovey seconded. Director McMullen asked how long the grant was good for. The GM replied it is good until June 2019. Director Schug said he didn't believe that Engineers, Inc. have the talent to do the job. The GM read a previous RFP from 2002 that stated Engineers, Inc had the best qualifications. Chairman Mainello called for a vote. Directors, Schug, Bovey, McMullen, and Henderson voted aye and the motion passed.

Discuss forming By-Laws committee. Director McMullen volunteered to be on the committee. Audience member Noreen Gonzalez stated that the board needs to follow the by-laws.

Discuss forming an election committee. Director McMullen stated that this was part of the by-laws. Director Bovey said an election committee should be formed six months before the next election.

Discuss Standby fee collections. Director Henderson explained his experience. There was much discussion concerning standby fees, F&S fees, line extensions, reserve funds, bonds, and taxes that included comments from Terri and John Weaver, Noreen Gonzalez, Karen Mainello, and Marilyn Hatfield.

Directors' remarks.

Director McMullen thanked all for attending. He said he appreciated the great comments.

Director Schug said, "Ditto." He thanked Director McMullen for volunteering for the By-Laws committee. He thanked John Weaver for the safety committee report. He thanked all for coming and welcomed Director Henderson to the board.

Director Bovey welcomed Director Henderson and thanked John Weaver for his work on the safety committee.

Director Henderson stated that he would like to learn everything he can to include the water system, and engineering reports.

Audience member Noreen Gonzalez thanked the board for opening the meeting to comments after each agenda item.

Previous board member Marilyn Hatfield said she was excited for Director Henderson learning everything. She said she will continue to support the board and that she has seen wonderful progress.

Chairman Mainello said that there was so much he'd like to say. He thanked Marilyn Hatfield; being on the board is a commitment. He thanked Mr. & Mrs. Gonzalez for showing shortcomings; we'll be much better for it. He thanked the new board member, Director Henderson, for showing interest. He encouraged people to attend the meeting.

Director Bovey moved to adjourn the meeting and Director McMullen seconded. Directors Schug, Bovey, McMullen, and Henderson voted aye and the meeting was adjourned.

Minutes Approved March 13, 2018:

Secretary Linda Martin_____

Vice-Chairman Arden Schug_____