

SPECIAL MEETING MINUTES
Board of Directors of Timberon Water and Sanitation District
Sunday, July 30, 2023, at 2:00 P.M.
Timberon Community Center, "Lodge"
1 Bobwhite Circle, Timberon, NM 88350

The Special Meeting of the TWSD Board of Directors was called to order at 2:00 PM by Chairman David Cruey.

Pledge of Allegiance

Salute to the New Mexico Flag "I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

ROLL CALL

Chairman David Cruey, Vice-Chair Mark Harding, Treasurer Terri Borzoni, and Director Hagemann were all present. Director Jess Radle was absent.

APPROVAL OF AGENDA

Treasurer Borzoni moved to approve the meeting agenda. Vice-Chair seconded, a vote was called. Treasurer Borzoni voted yes, Vice-Chair Harding voted yes, Director Hagemann voted yes. The motion to approve the agenda carried.

STATEMENT: This Special Meeting was called to re-do the April 25, 2023, meeting due to an Open Meetings Act violation.

Vice-Chair Harding explained the OMA violation as an incorrect date on the posted agenda causing people that had expected to attend, to miss the meeting.

OLD BUSINESS:

1. Discuss / Approve Regular Meeting Minutes from April 11, 2023.

There were no revisions or changes to the minutes. Director Hagemann made a motion to approve the minutes. Vice Chair Harding seconded. A vote was called. Treasurer Borzoni voted yes, Vice-Chair Harding voted yes, Director Hagemann voted yes. The motion to approve the minutes carried.

2. Discuss / Approve / Reject a Booster Station Project proposal for the upper Palomino and Hungry Horse areas.

Vice-Chair Harding explained the project for the benefit of the new BOD members, and noted that to be done properly, it needed to be done by an engineer. Director Hagemann made a motion to table the discussion. Vice-Chair Harding seconded. a vote was called. Treasurer Borzoni voted yes, Vice-Chair Harding voted yes, Director Hagemann voted yes. The motion to table the project proposal carried. A vote was called. Treasurer Borzoni voted yes, Vice Chair Harding voted yes, Director Hagemann voted yes. The motion to approve the agenda carried.

3. Discuss / Review / Approve the implementation of Stage 2 or Stage 3 Water Conservation Measures as authorized by the District Water Conservation Policy.

Vice-Chair Harding provided some background on the original Water Conservation Plan and noted that it is not meant to increase revenue but to raise awareness about conserving water. Director Hagemann made a motion to approve the Water Conservation Measure Stage 3. ViceChair Harding seconded. a vote was called. Treasurer Borzoni voted yes, Vice-Chair Harding voted yes, Director Hagemann voted yes. The motion to approve the Stage 3 Water Conservation measures carried.

4. Discuss / Approve / Deny insurance quotes and policies and approve the cost of said insurance to the District.

Vice-Chair Harding gave some background on the insurance (auto, property, and liability) and the cost. Director Hagemann made a motion to approve the insurance quotes and policies. Vice-Chair Harding seconded. A vote was called. Treasurer Borzoni voted yes, Vice-Chair Harding voted yes, Director Hagemann voted yes. The motion to approve the insurance carried.

5. Discuss / Approve the request from Jack Ratley, VP of Neighborhood Watch, to install new playground lighting.

Vice-Chair Harding noted that this has been completed, the lighting was installed with a licensed electrical contractor. Director Hagemann made a motion to approve the request. ViceChair Harding seconded. A vote was called. Treasurer Borzoni voted yes, Vice-Chair Harding voted yes, Director Hagemann voted yes. The motion to approve the request carried.

6. Discuss the financial report regarding Standby liens that have been filed by the Timberon Water and Sanitation District.

There was nothing to approve. The Board moved on to new business.

NEW BUSINESS

1. Discuss / Approve / Disapprove Revised 2023/2024 TWSD Operations Budget.

Discussion included the revisions and fine-tuning of the original report, and the separation of the F&S from the Water reporting. Treasurer Borzoni thanked Brad for his help on the budget. Vice-Chair Harding made a motion to approve the 2023/2024 TWSD Operations Budget. Director Hagemann seconded. A vote was called. Treasurer Borzoni voted yes, Vice-Chair Harding voted yes, Director Hagemann voted yes. The motion to approve the budget carried.

2. Discuss / Approve / Disapprove TWSD 4th Quarter Year-To-Date Financial Report.

Vice-Chair Harding made a motion to table the 4th Quarter Financial Report. Director Hagemann seconded. A vote was called. Treasurer Borzoni voted yes, Vice-Chair Harding voted yes, Director Hagemann voted yes. The motion to table the 4th Quarter Financial Report carried.

3. Approve / Disapprove Resolution 2023/2024-001 Fiscal Year 2022/2023 Final Quarter Financial Report Year Ending June 30, 2023.

Vice-Chair Harding made a motion to table Resolution 2023/2024-001. Director Hagemann seconded. A vote was called. Treasurer Borzoni voted yes, Vice-Chair Harding voted yes, Director Hagemann voted yes. The motion to table the resolution 2023/2024-001 carried.

4. Approve / Disapprove Resolution 2023/2024-002 Budget Adoption Fiscal Year 2023/2024.

Vice-Chair Harding made a motion to approve Resolution 2023/2024-002. Director Hagemann seconded. A vote was called. Treasurer Borzoni voted yes, Vice-Chair Harding voted yes, Director Hagemann voted yes. The motion to approve Resolution 2023/2024-002 carried.

5. Discuss / Approve / Disapprove the hiring of an Operations Manager and Administrative Assistant.

The duties of the Operations Manager and the Administrative Assistant were discussed. Director Hagemann made a motion to approve the hiring of an Operations Manager and an Administrative Assistant. Vice-Chair Harding seconded. A vote was called. Treasurer Borzoni voted yes, Vice-Chair Harding voted yes, Director Hagemann voted yes. The motion to approve the hiring of an Operations Manager and an Administrative Assistant carried.

DIRECTORS REMARKS

There were no Directors Remarks.

Treasurer Borzoni made a motion to adjourn. Vice-Chair Harding seconded. A vote was called. Treasurer Borzoni voted yes, Vice-Chair Harding voted yes, Director Hagemann voted yes. The motion to adjourn carried. The meeting adjourned at 2:45 PM

Approved 9-12-2023



Secretary: Nanette Thorell



Chairman: David Cruey

